



**Planning Commission Meeting Minutes  
November 21, 2022  
7:00 p.m.**

Marc Cohen called to order at 7:00 p.m. the regularly scheduled meeting of the Twinsburg City Planning Commission.

**ROLL CALL:**

Present: Michael Walker, David Kleinman, Marc Cohen, Kraig Shipley  
Absent: Steve Shebeck  
Also Present: Lynn Muter, City Planner and Scott Barr, Council Representative

**Public Hearing**

**1. Final Site Plan**

**Crown Hill Cemetery – Chapel/Mausoleum  
8592 Darrow Road, PP #64-03683**

**PF District**

**Tim Gorgas, Matthews Gibraltar Mausoleum**

- This building is located on the other side of the cemetery.
- He stated that our society is moving away from traditional ground burials, resulting in an increase of cremations.
- This new mausoleum will be a combination of crypts and niches for cremations.

**2. Final Site Plan**

**Crown Hill Cemetery – Replacement Mausoleum  
8592 Darrow Road, PP #03683**

**PF District**

**Tim Gorgas, Matthews Gibraltar Mausoleum**

- Mr. Gorgas stated that the granite hangers are failing.
- It is less expensive to replace the building.
- Once this building is constructed and the families have been notified, disinterring and re-entering bodies into the new mausoleum will take place and the old building will be torn down.

**Work Session: 7:05pm**

**1. Final Site Plan**

**Crown Hill Cemetery – Chapel/Mausoleum  
8592 Darrow Road, PP #64-03683  
PF District  
Tim Gorgas, Matthews Gibraltar Mausoleum**

**2. Final Site Plan**

**Crown Hill Cemetery – Replacement Mausoleum  
8592 Darrow Road, PP #03683  
PF District  
Tim Gorgas, Matthews Gibraltar Mausoleum**

- Members discussed that construction will meet all building codes.
- This building permit has been approved.
- Members discussed any possible issues with the families. Mr. Gorgas stated that Crown Hill Cemetery is working with the families and local government agencies to make sure everything is done legally.
- Ms. Muter discussed the concrete under the old mausoleum. Mr. Gorgas stated this will be a total demolition and nothing will be left.

**Regular Meeting: 7:08pm**

**1. Approval of Minutes of October 17, 2022 meeting:**

**MOTION presented to approve minutes for Planning Commission meeting for October 17, 2022 as submitted.**

**The Motion was seconded.**

**Upon roll call, the Motion passed unanimously.**

**2. Final Site Plan**

**Crown Hill Cemetery – Chapel/Mausoleum  
8592 Darrow Road, PP #64-03683  
PF District  
Tim Gorgas, Matthews Gibraltar Mausoleum**

**MOTION: Upon reliance upon representations made by the applicant and their representative along with the submitted Site Plan for Crown Hill Cemetery –New Mausoleum and Chapel, 8592 Darrow Road, PP #64-03683, date stamped received October 27, 2022, Mr. Cohen moves for Final Site Plan approval.**

**Mr. Kleinman seconded the Motion.**  
**No discussion presented.**  
**Upon roll call: Motion passed 4-0.**

**Final Site Plan**  
**Crown Hill Cemetery – Replacement Mausoleum**  
**8592 Darrow Road, PP #03683**  
**PF District**  
**Tim Gorgas, Matthews Gibraltar Mausoleum**

**MOTION: Upon reliance upon representations made by the applicant and their representative along with the submitted Site Plan for Crown Hill Cemetery –Replacement Mausoleum, 8592 Darrow Road, PP #64-03683, date stamped received October 18, 2022, Mr. Cohen moves for Final Site Plan approval.**

**Mr. Shipley seconded the Motion.**  
**No discussion presented.**  
**Upon roll call: Motion passed 4-0.**

**3. Communications & Miscellaneous:**

- Members discussed upcoming meeting dates.
- Ms. Muter discussed items for the December 19<sup>th</sup> meeting.

**4. Excuse Absent Members:**

**MOTION presented by Mr. Walker to excuse absent member, Steve Shebeck.**  
**Mr. Kleinman seconded the Motion.**  
**Upon roll call, the Motion passed unanimously.**

- 5. Adjournment:** There being no further business to come before the Planning Commission, the meeting unanimously adjourned at 7:15pm.