

# CITY OF TWINSBURG, OHIO

## Finance Committee Meeting

Tuesday, October 26, 2021

6:00 PM

**Meeting Called to Order:** Mr. Scaffide called meeting to order at 6:01 PM

**Roll Call:** Mr. Scaffide, Mr. Furey, Mr. Barr, Mrs. Walker, Ms. Labbe, Mrs. Stauffer, Mr. Bellan, Ms. Buccigross, Mayor Yates

**2. Audience Participation:** None

**3. Approval of September 28, 2021 Finance Committee Minutes:** Mrs. Walker motioned to approve the 09/28/2021 meeting minutes. Motion was seconded. Minutes were approved unanimously as submitted.

**4. American Rescue Plan Use of Funds Discussion:**

The allowed uses for the American Rescue Plan uses have been discussed at previous Finance Committee meetings.

### Use of Funds – ARPA 2021-2022 Disbursements

- *Outreach to Community for Vaccines:* We changed this program and would like to use \$25,000 to redo and update Safety Town. Jennifer Betenson does not know exactly how much of the \$25,000 will be needed at this time. Funding options from corporate sponsors will be an option as well as assistance from Rotary. Any monies left over will go to revenue replacement fund.
- *Water Utility- Infrastructure:* This item remains the same. The Waterline portions of the Dooridge Project is estimated at \$385,000. The total cost of the Dooridge Project is \$1.54 million and includes Road, Water Line, Sewer Line and Storm Sewer Line Reconstruction and Improvement.
- *Revenue Replacement:* The remaining \$577,593 would be slated for Revenue Replacement.
- 2022 Appropriations would include \$1,500 Premium Pay for full time employees in regular Department Operating Budgets. Part time employees have been excluded.
  - 175 estimated FT Employees = \$262,500 estimated
  - Amount is approximately 5% of total relief funds.
- For next year's money, Sarah would like to use this for the road program. We are doubling our road project program. It is necessary to catch up the program. Between the two years, the bulk of the money is going to revenue replacement and this is being used for the road program and the water line.

**Scott Barr presented a Motion to adopt the Use of American Rescue Funds based on Sarah Buccigross' recommendations. Motion was seconded by Daisy Walker and unanimously passed.**

Discussion continued amongst committee members and council members present concerning the Premium Pay for employees and the need for continued discussion before council and upon presentation of legislation. Varying opinions of support and opposition were presented and discussed.

## **5. 2022 Budget Progress Update**

### **2021 Items of Note:**

- Healthcare Expenses are down 29% from this time last year (\$635,000). Premium reduction is due to a change to a Self-Insured Plan beginning March 1, 2021.
- Income Tax Revenues through October are up 7.49% from 2020, but down 1.83% from 2019 (Pre-Pandemic).
- Golf Course operating revenues are at 105.73% of budgeted revenues.
- Fitness Center Subsidy through September is \$22,000. We have started discussions as to what the Fitness Center operations will look like in the future.

### **Appropriations:**

- A Year End Appropriation Amendment will be presented later this year.
- There will most likely, be a net positive impact to the budget as some revenue budget line items will increase and some expense budget line items will be decreased. These changes should offset the additional budget necessary to complete this year.

### **2022 Budget Progress:**

- Debt Service reduction – Final Payments on 2011B Bonds will occur this year (\$370K). Final payments on 2013 Darrow Road Bonds will occur in 2022 (\$214K). Interest Free OPWC Loans and Clubhouse Bond will remain.
- Healthcare Budget Reduction Planned – Will need to discuss Internal Service Fund to prepare for higher cost years. We would charge back the departments. This will build up these funds for when it is needed.
- Funding for Police and Fire Pension and Capital will start being collected in 2022
- American Rescue Plan funding – Majority in use for Road Program via Revenue Replacement.
- Income Tax Revenues may be budgeted lower than 2021 collection in order to be conservative regarding Return to Work plans.
- Goal for the 2022 Temporary Appropriation is to present a balanced budget while also being conservative about future Income Tax Collections.

Sarah Buccigross requested a Motion to approve the items presented to the Finance Committee from Capital Improvements Board for 2022 temporary appropriations.

**Mr. Scaffide motioned to approve items presented to Finance Committee from Capital Improvements Board for the 2022 Temporary Appropriations. Mrs. Walker seconded the motion. Motion was unanimously approved.**

**6. Comments / Questions:** None presented.

**7. Miscellaneous:** Ms. Buccigross discussed the request for a second med unit. Fire prevention vehicle taken off the requests. A verbal okay is needed to be on the year+ wait list to order and move forward with second med unit purchase. All members present, verbally agreed to move forward with this request.

Sam Scaffide presented an idea for cross country skiing at Glen Eagles. This idea will be further researched and discussed.

**8. Next Meeting Date:** November 23, 2021 at 6:00pm

**9. Adjournment:** Mr. Scaffide adjourned meeting.