



**Architectural Review Board Meeting Minutes  
Thursday, October 21, 2021  
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:03 p.m.

**Roll Call – All Members**

Present: Jennifer Frazier, David Marcovitz, John Midlik, Don Spice and Viraj Sharma

Absent:

Others in attendance: Maureen Stauffer, Council Rep., Jason Pastorius, Building Department

**Excuse Absent Members**

**Motion:** None (All Present)

**Approval of Minutes: September 21, 2021**

**The Board is Noting:** Case Number 21-09-74 Bronsons Way has an error in the following paragraph and should be corrected as shown below.

Mr. Fugo stated that the current plan does not show the additional 2-3 feet required. If it will only be 2 feet then the addition would fall within the property line setback, but if 3 feet then it will be slightly over and require a variance. Mr. Fugo stated they are on for tomorrow BZA meeting to request a variance.

**Motion: Approve minutes as noted**

David Marcovitz moved and Don Spice seconded, upon roll call the motion passed unanimously with Viraj Sharma abstaining from vote due to absence at September 21<sup>st</sup> meeting.

**Approval of Minutes: October 7, 2021**

**The Board is Noting:** None

**Motion: Approve as submitted**

Viraj Sharma motioned and David Marcovitz seconded, upon roll call the motion passed unanimously.

**Public Participation: None**

**Review:**

- **Case 21-10-77 8950 Dutton Drive- CG Thermal Signage-Jeff Clark, Easy Sign**
  - Jeff Clark came before the board to present the proposal of a sign for CG Thermal. Mr. Clark stated that there is an existing, old sign that will be removed, the new proposed sign will be placed in a new location to avoid having to remove trees. The stonework for the sign will be done in the shop and once completed the entire sign will be installed at once. There is currently no proposed lighting for the sign. The board had no further concerns or questions.

**The Board is Noting:** None

**Motion – Approved as submitted**

John Midlik moved and Viraj Sharma seconded, upon roll call the motion passed unanimously.

- **Case 21-10-78 2651 E. Aurora Road-Twinsburg Family Medical Signage& Variance-Jeff Clark, Easy Sign**
  - Jeff Clark came before the board to present the proposal of a sign for Twinsburg Family Medicine. Mr. Clark stated the sign meets all the requirements, but is requesting a variance to place the sign closer to the street. The setback is actually where the old sign use to be. There are existing lights in the ground and the new sign will be within a foot of that, so they will not have to dig out the old footers. A site triangle was completed and it shows that there will be no infringement on the line of sight. Additionally, there is a grade increase that goes towards the building and the placement of the sign in this location is best. Mr. Clark further added that the sign and the post will be all black with white letters. The brick used on the post will complement the building.
  - Tenant and property owner Dr. Aaron Dol presented the following details to the board:
    - He purchased the property with his father a few years ago. They have been renovating for the last couple of years. He is completing his surgical residency for foot and ankle while his wife is completing her medical residency and they will be running their practice along with a spa in the basement.
    - The sign color matches the interior design of the building which consist of approximately 3000 square feet.
  - Questions raised by the board were as follows:
    - What size of lettering will be used for the numerical address listed at the top lettering. Mr. Clark did not have the dimensions readily available but believed it met the required 3” inch standards. The board reminded Mr. Clark that it must be a minimum of 3” inches, but the bigger the better. Mr. Dol stated upon fire department approvals, the address numbers of 2651 were added to building using a 6” inch font.
    - How far the sign would be from the building. Mr. Clark stated that it is approximately 15 feet and moving it any closer from the sidewalk than requested would make one side of the sign only about a foot away from the building which would be awkward looking.
  - Board requested two separate motions, one for sign and one for variance.

**The Board is Noting:** The sign be no closer than the previous sign that was there

**Motion – Approve the Variance**

David Marcovitz moved and Viraj Sharma seconded, upon roll call the motion passed unanimously.

**The Board is Noting:** None

**Motion – Approve the sign as is**

Viraj Sharma moved and John Midlik seconded, upon roll call the motion passed unanimously.

• **Case 21-10-79 9433 Chamberlin Road-Detached Barn-Ben Priester, Homeowner**

- Mr. Priester came before the board to request the construction of a detached barn at the back of his property which sits approximately 900 feet from the street. The building will not be seen from the street and will back up to his wooded lot. There is currently a drive that runs along the house and the building will be erected right at the end of that drive. It will be used as winter storage for his motorhome and as a workshop. He has not decided on the exact colors of the shingles or the roof, but that they will complement the colors of the existing house. The barn will have metal siding and a metal roof with white trim, doors, gutters and windows with stonework along the bottom. Mr. Priester stated he would not erect the structure until spring, but wanted approval now so that he could get the concrete poured over the next few weeks.
- The board reviewed the plans and confirmed that there would be two overhead doors facing the street with a high window. There will be a side man door on the right with two windows. The back and left side would be closer to the woods with blank faces. There would be a two foot side overhang and one foot eaves on the front and rear. Mr. Priester added there will 12'x10' wide garage doors installed.
- The board felt based on the location of the barn that the design was okay and that any type of metal roof would be allowed for this case.
- Mr. Priester added that he wanted to eventually change out the bottom of the house with stonework and then duplicate that on the barn. The stonework would be on the at least the front and right elevations.

**The Board is Noting:** Metal siding and metal roof to coordinate with existing home. White doors, gutters, trim and windows.

**Motion – Approved as Noted**

Jennifer Frazier moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

**Notated:** David Marcovitz will not be present for the November 4, 2021 meeting.

**Adjournment:** As there was no further business before the Board, Jennifer Frazier moved and Viraj Sharma seconded. The meeting was unanimously adjourned at 6:35 p.m.

---

Jennifer Frazier, Chairman

---

Sonya Pennington, Administrative Assistance