

# CITY OF TWINSBURG, OHIO

## CAPITAL IMPROVEMENTS BOARD / FINANCE COMMITTEE MINUTES

August 23, 2022

### **CALL TO ORDER:**

Charles Kane called the meeting to order at **5:30 pm.**

### **1. ROLL CALL:**

**Present: Sharyn Price, Shelley Shipley, Eric Hornyak, Charles Kane**  
**Council members present: David Post**

**Also present: Sam Scaffide – Mayor**  
**Sarah Buccigross – Finance Director**

**2. AUDIENCE PARTICIPATION:** None presented

### **3. APPROVAL OF MINUTES FROM 8/16/2022 MEETING:**

Eric Hornyak MOTIONED TO APPROVE THE AUGUST 16, 2022 MINUTES AS WRITTEN. Sharyn Price seconded the motion and the motion passed unanimously.

### **4. Department Heads – 2023 Capital Budget Requests:**

#### A. Chief Tom Mason, Police Department

- *Detective Bureau Vehicles Leases:* \$10,500 Year 1 of 2 and \$10,500 Year 2 of 2. David asked why vehicles are leased instead of purchased. Sarah said that the vehicles are changed more frequently due to the nature of their use - keeping them more unrecognizable.
- *Getac Video System:* Stand-alone video, independent of police cars and body cams. Video is for the jail, booking area and interview room, it will interface with current software. This will replace the old system.
- *Administrative Vehicles (4):* Currently going through some hiring and promotions, once finished there will be four administrators, need vehicles for Chief Mason and the other administrators. Current vehicles are a 2013 and a 2015. Mr. Kane asked question: Are hybrid cars being used? Chief Mason explained that the police cars are hybrid, but it would not be economical for the administrative vehicles, due to decreased use and mileage. Sarah is asking that two be purchased in 2023 and two in 2024, to accommodate Police and Fire levy fund income, which Chief Mason states he is willing to do.

#### B. Chrissy Yakopovich, Communications Supervisor, Dispatch

- Update on phone system approved in 2022: is in the process of being implemented now, and will be a hosted system. This means it will be monitored 24 hours, continually administered and it will be easier to push out updates to all agencies on the system. The contracts are being reviewed by the law department and once signed implementation of the system will begin.
- *Computer Aided Dispatch Year 1 of 7:* This will allow a call card to be initiated for all calls made to dispatch, which will be pushed out to officers

responding to the call. The old system is over 20 years old. A system has not been chosen yet, Chrissy is meeting with several companies for demonstrations, and which one is chosen will determine the actual cost of the system.

- *911 Communications System Year 2 of 5*: \$50,000

C. Chief Tim Morgan, Fire Department

- *Replace 2007 Chief's Vehicle*: Current one is a 2007, has over 100,000 miles on it and is starting to fall apart.
- *Fire Truck Year 4 of 10*: Lease payments of \$82,000 continue.
- *Med Unit Lease (2)*: Payment 2 of 5: \$152,000, Sarah is looking into financing rates to find the best deal. Units will be available in spring of 2023, hopefully.
- *Aerial Truck Year 1 of 10*: Estimated price is \$1.5 million, with annual lease payments of \$175,000. Current truck is 20 years old with limited safety systems and it is difficult to find parts for. The aerial truck is used more for reaching a building than for the height, keeps truck away from building walls in case they collapse. Eric asked question: What age is the sister truck? Chief Mason stated it is the same age, but is used less. Refurbishment for that truck is being looked into. Fred Bissel, fleet manager, spoke about both trucks, noting the sister truck will need to be replaced in a few years.

**5. 2023 Total Request Amounts by Fund:**

- Sarah has come up with numbers on fund requests and whether reductions are needed.
  - Capital – Used for service department, engineering, and building vehicles. Sarah will be looking at the entire fleet vehicles with Fred next week. The grant for parks and rec (50/50) may be able to be broken up over a couple of years.
  - Fitness Center – Going to need financing. Sarah will come up with a best estimate on the costs so the project can be approved.
  - Golf – Need to review with Jim on mowers. May need to break purchase up into 1 in 2023 and 1 in 2024.
  - SCMR – Biggest piece of the infrastructure plan. Sarah says there is not much wiggle room, but will discuss with Amy Mohr, engineering.
  - Sewer Revenue – Will be a really big project and grants will be investigated, but will need financing.
  - Police & Fire Levy Fund – Discussed separating vehicle purchases between 2023 and 2024.

**6. MISCELLANEOUS:** None

**7. ADJOURNMENT:** MOTION TO ADJOURN THE MEETING passed unanimously.