



**Caucus & Regular Council Meeting Minutes**  
**Tuesday, June 14, 2022**  
**7:00 p.m.**

**CAUCUS:**

The caucus meeting was called to order at 7:00 pm.

**ROLL CALL:** S. Scaffide, S. Barr, D. Walker, G. Bellan, D. Post, K. Labbe & B. Furey

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
Matt Vazzana, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Network Administrator

**Presentations:**

No presentations this evening.

**Items for Discussion:**

Eric Burns with Independent Energy Consultants spoke about natural gas aggregation. Our current contract and rates will end this October. The rates were shopped around and IGS Energy was the best rate with a four year price formula. This allows the city to set a rate at one rate for four years or four rate each being a yearlong which allows the city to be able to watch the market and do what is best for the city. This program is an option for the residents and is not required.

No items for discussion this evening.

**Audience Participation:**

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin spoke about the Waste Management services. Mr. Baldwin spoke about the lawn next to the Blue Top that needs to be cut along with other properties that need to be cut as well.

Mark Sutkowski – 2445 Old Mill Road

Mr. Sutkowski asked why there needed to be an emergency clause on resolution 57-2022. Mr. Scaffide stated that the emergency clause is going to be removed. Mr. Sutkowski also stated that the council should be the last ones to approve. He asked what plan B will be if they lose water or their water is compromised. He talked about his property value and how it has dropped \$180,000 since 2020 and right now the property are selling for higher than their value. Appreciated everyone who came out to the property. He doesn't believe that the developer is not being neighborly.

Lynn Clark – 2238 Old Mill Road

Mr. Clark spoke about the review process. Stated he is glad to see that the city addressed the 35' building heights. He stated that engineers are trained to take and keep their notes. He stated he has asked for the city engineer's notes on multiple dates and has not received them. He spoke about adjacent properties, the environmental assessment, the residents wells, and outside agency approvals. He stated he has asked the city to hire a hydrogeologist for this project.

Michael Turle – 9930 Forest Lake Drive

Mr. Turle spoke about the emergency clause on resolution 57-2022. He understands the clause was removed but asked who put it on after the last meeting. Lynn Muter stated she did. Mr. Vazzana stated it was not official removed at the last meeting, the action will be happening at tonight's meeting. He spoke the reasons given for the emergency and the issues that the residents on Old Mill may have.

No further audience participations at this time.

**Pending Legislation:**

Ordinance 56-2022 – Mr. Scaffide stated this ordinance will be on its final reading tonight. It is to amend the policy for contracts for capital improvement projects between \$25,000 but is less than \$50,000 to have the mayor obtain three quotes with a few exceptions.

Resolution 57-2022 – Mr. Scaffide stated this resolution is regarding approval of the final site plan for Project Gumbo. There have been some revisions to this. Mr. Vazzana shared the revisions which included the height of 35' and removal of the emergency clause.

Ordinance 61-2022 – Mr. Scaffide stated this ordinance is regarding the approval of the 2023 Tax Budget. It will be read three times and then passed on an emergency on its third reading to be able to get it to the county by the July 15<sup>th</sup> deadline.

Resolution 62-2022 – Mr. Scaffide stated this resolution is to enter a renewal agreement on behalf of the city of Twinsburg through love insurance agency for the purpose of liability and property insurance through the Ohio plan.

Ordinance 63-2022 – Mr. Scaffide stated this ordinance is an appropriations amendment for multiple funds. First, is to re-appropriate funds to purchase CERT trailer from 2021 budget that was not spent. Second, is to increase revenue and expense budget for additional reimbursement funding for police officer vests. Lt. Donato was able to get vests with his grant which covered 50% of the cost. Third, is to appropriate funds for the approved OPWC grant for Phase 2 Ethan's Green Sewer Outfall Lining which Amy talked about at our last meeting. Loan application was passed by council (res. 71-21) (\$550,000 project with \$250,000 in grants).

Resolution 64-2022 – Mr. Scaffide stated this resolution is to enter an MOU with the Fire Captains regarding holidays and salaries. This will include the Juneteenth holiday as with other contracts along with locking in salary increases for the next year.

Ordinance 65-2022 – Mr. Scaffide stated this ordinance is to amend section 1519.04 of the codified ordinances of the city of Twinsburg to prohibit the discharge, ignition, or explosion of fireworks at all

times and dates, including certain days each year pursuant to state law. This will be on an emergency tonight so it will be in effect for prior to the state law.

**Miscellaneous:**

Mrs. Buccigross mentioned that Ord. 63-2022 also includes the funds for the sanitary sewer laterals for Glenwood (\$150,000).

Mr. Bellan confirmed that licensed, professionals may still apply for a permit to use fireworks in the city. Mr. Vazzana confirmed that. Mrs. Labbe stated she also spoke to the fire chief and he confirmed that also.

No further miscellaneous this evening.

Meeting adjourned at 7:36pm.

**Regular Council Meeting:**

Mr. Scaffide called the Regular Council meeting to order at 7:43 pm.

**ROLL CALL:** S. Scaffide, S. Barr, D. Walker, G. Bellan, D. Post, K. Labbe & B. Furey

**ABSENT:**

**ALSO PRESENT:** Ted Yates, Mayor  
Matt Vazzana, Law Director  
Sarah Buccigross, Finance Director  
Shannon Collins, Clerk of Council  
Mark Gutowski, Senior Network Administrator

**INVOCATION & PLEDGE OF ALLEGIANCE:**

Mr. Barr bestowed the Invocation and Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**MOTION: TO APPROVE THE MINUTES FROM THE REGULAR COUNCIL MEETING OF MAY 24, 2022 AS AMENDED**

Moved by B. Furey, seconded by D. Walker

Upon roll call motion passed unanimously

**AWARDS & PRESENTATIONS:**

Mayor Yates & Assistant Chief Bosso who is in charge of CERT recognized three of their members Paul Bell, Nick Gichenko and Phil Weiss for their efforts.

No further awards or presentations this evening.

**AUDIENCE PARTICIPATION:**

Victoria Selvaggio – 2954 Cannon Road

Ms. Selvaggio spoke about the speed on Cannon Road. She would like the police department to enforce the 25 mph speed limit. There are accidents and it is not safe.

Bob Deremer – 2512 Old Mill Road

Mr. Deremer passed and chose not to speak this evening.

Lynn Clark – 2238 Old Mill Road

Mr. Clark spoke about 1175 speaks to not restricting the normal flow of surface waters. He states the proposal diverts some of the water. He spoke to the preservation plan to minimize the existing grade of land.

Brian Steele – 8684 Gettysburg Drive

Mr. Steele spoke about the Old Mill project. He spoke about if the wells fail these residents will have to be forced to connect to city water and an added cost. He asked what the city's plan is if the wells fail, who will pay for it? He stated in his opinion if this has not been addressed the project should not move forward.

Warner Mendenhall – 190 N. Union Street, Akron

Mr. Mendenhall stated he represents Lynn Clark. He has walked the site and observed the water on the property. He stated that the city would have support to enforce the laws on the books.

Laurie Facsina -2950 Cannon Road

Ms. Facsina stated at the last meeting she reminded the council of the court ruling regarding building height. She stated that there have been other buildings built not following the ruling. She stated that the charter and code are not being followed. 1149.03 is not being followed regarding 'being free from encroachment'.

Sally Gaydosh – 9250 Liberty Road

Mrs. Gaydosh stated that the traffic on Liberty is not safe either. She will need to move her mailbox because it is not safe. She stated that the resolution 57-2022 allows for a conditional use to be requested at a later date. She asked what section of the code is being used to allow this. Mrs. Gaydosh addressed Mayor Yates that he stated in his application to Islamorada, FL, that the city is having a hard time maintaining its small town charm due to the pressure from developers.

Dawn Sutkowski – 2445 Old Mill Road

Mrs. Sutkowski talked about the issues with traffic on Old Mill. In 1992 they Planning Commission got it right but something has changed. She stated it is not safe. It is not safe for kids to get on and off the school bus. She stated they understand something is going to be built but the residents are asking for a better plan to divert traffic and the building to be moved off of their water supply. Why have these concerns not been addressed? The residents don't feel there are being heard. Mrs. Sutkowski spoke about the traffic study on Old Mill which is over 200 pages. She did her own traffic study 220 cars passed by her house on Sunday.

Mike Turle – 9930 Forest Lake Drive

Mr. Turle spoke about allowing residents to speak. He spoke about the invocation tonight. He stated the city needs to work with the residents to work out these issues. Congratulated Mr. Yates on his new job. He quoted the mayors resume that stated he had been looking for a job for over a year. Mr. Turle stated that the mayor quit on Twinsburg.

Steve Humel – 2238 Old Mill Road

Mr. Humel talked about when the trees were allowed to be cleared because after certain dates it interferes with bat migration. He stated he is an agricultural engineer and very well versed in this type on engineering. He doesn't believe that the model reflects potential upstream development. He also talked about the need for easements for the discharge of water.

Matt Eppelle – 2668 Old Mill Road

Mr. Eppelle showed council an aerial photo of the parcels. He talked about the current buildings and then the proposed. He believes that the ability of this project to proceed is the culmination of many small city errors along the way, now being thrown in council's lap. If the city would have put the road in in 1992 as discussed one of the main concerns would be addressed. Better zoning regulations between the borders of industrial, commercial and residential areas this could have been averted. He spoke about traffic issues. He hopes that the kids on Old Mill don't get hurt and don't lose their faith in local government if this passes.

No further public participation this evening.

**COUNCIL COMMUNICATION AND REPORTS**

**David Post - Environmental, Finance, Capital Improvements, Public Works**

- Attended the Public Works Committee earlier this evening. Mr. Scaffide will report on this.
- Environmental Commission will hold their shred day on 6/25 from 9am-12pm at the Service Garage. They will also be touring the Akron Recycling Center on 6/23.
- Nothing to further report this evening.

**Bill Furey – ARB, Finance, Treasury Investment, Tax Incentive, JEDI**

- Stated ARB met on 6/2 and heard four cases. Their next meeting will be on 6/16 at 6:00pm.
- The CIC meeting on 6/9 was cancelled.
- The JEDI committee met on 6/13. Stated he is part of the Justice and Policing subcommittee. Their next meeting will be on 9/12 at 6:00pm.
- Stated the Miktarian Golf Outing is sold out. Congratulated Lt. Donato for putting this event together each year to help benefit the scholarship fund.
- Stated there will be a blood drive at the Hilton Garden Inn on 6/15 from 7:00am-7:00pm. Other upcoming dates at the same location are 8/31 and 12/21.
- Stated Our Community Hunger Center is in need of donations. You can check their website or call 330-963-3663.
- Presented a presentation on the gas and electric aggregates and also mentioned the comparison tool on [www.applestoapples.com](http://www.applestoapples.com)
- Nothing further this evening.

**Karen Labbe - Parks & Recreation, JEDI, Fitness Advisory, Twins Day, Districting**

- Stated there was a Districting Commission meeting on 5/31. Next meeting will be on 6/21 at 6:00pm.
- The JEDI met on 6/13. Reviewed goals for the Employment Sub Committee. The next meeting will be on 9/12 at 6:00pm.
- The next Parks & Recreation meeting will be on 6/23 at 6:30pm.
- The next Twins Days meeting will be on 6/15 at 6:30pm. They currently have 734 multiples registered. They will be opening the Corn Hole Tournament to everyone. Those interested should register prior to Saturday 8/6 at 10:00am.
- Nothing to further report this evening.

**Daisy Walker - Charter Review/Oversight, Chamber, Community Relations, JEDI**

- The JEDI met on 6/13. Stated she is on the Community Outreach Sub Committee. The next meeting will be on 9/12 at 6:00pm.
- Will be attending the ARB meeting on 6/16
- Nothing to further report this evening.

**Greg Bellan – Finance, Golf Advisory, Public Works, Public Safety**

- Attended the Public Works meeting earlier this evening. Mr. Scaffide will report. Their next meeting will be on 11/8 at 6:00pm.
- The next Finance meeting will be on 6/28 at 6:00pm.
- The next Public Safety Committee will be 7/12 at 6:00pm.
- The next Golf Advisory Board will be on 7/19 at 6:30pm.
- Nothing further this evening.

**Scott Barr – Planning, Public Safety, Volunteer Fireman’s Board, Community Relations**

- Planning Commission will meet on 6/27 at 7:00pm.
- The next Public Safety Committee meeting will be on 7/12 at 6:00pm.
- Nothing further this evening.

**Sam Scaffide – BZA, Public Works, Public Safety**

- Attended the Public Works meeting earlier this evening. Stated the items talked about were getting requests for qualifications (RFQ) for a traffic engineer, a waste water treatment plant engineer and to look at the service department garage. They also discussed the upcoming projects, bids and Summit MetroParks signage.
- BZA will meet on 6/22 at 6:30pm.
- Nothing further this evening.

**MAYOR’S REPORT:**

- Stated the city is still in need of lifeguards.
- Thanked the VFW for a nice parade and ceremony on Memorial Day.
- Stated the Road Program is underway.
- Stated the city received grant funds from the stated capital budget which will help with improvements at Glenn Chamberlin Park. The total cost of the proposed project estimated at \$675,000 and we were awarded the 50%, \$338,000. The funds to update and renovate Glen Chamberlin Park with (1) ADA Approaches and Access to Perici Amphitheater (\$225,000); (2)

Demolition and Replacement of the Park's Bathroom Facility (\$250,000); and (3) Replacement of the Park's Playground Equipment (\$200,000).

- Nothing further this evening.

### **DEPARTMENT HEAD REPORTS:**

#### **Tim Morgan – Fire Chief**

##### Call Volume

- The fire department ran a total of 315 calls in May, for the year that is 1,567 calls, which up 23% compared to last year. Nearly 35% overlap with other calls.

##### Fire Prevention

- Inspected 68 locations and 5 fire investigations.

##### Training

- There were 3 hours of Public Education totally over 80 personal contacts
- Department logged 100 training events which was approximately 534 hours of training.

##### Notable Events:

- Event #22-10531, 5/31 @ 11:36. Called to an E. Aurora Rd manufacturing facility for a structure fire. Units arrived on scene to find a wood-frame structure attached to the rear of the building fully-involved. The fire was quickly extinguished, but a storage tank in the main portion of the building was damaged by the fire. The Summit County Haz Mat Team and Ohio EPA was consulted on the hazards, which were deemed minimal. Macedonia Fire, Hudson Fire and Hudson EMS provided Mutual Aid. No injuries were reported, the cause is under investigation.

##### Points of Interest:

##### Weather Warning Sirens

- June's monthly test of the system was conducted on the 4th. There were issues with three sites. The unit at Liberty & Post did not function at all, parts for that unit have been on order for an extended period of time. The unit at Liberty & Cannon did not shut off automatically, it was finally shut down manually.

##### Personnel

- We continue the process to re-fill our Part Time Administrative Assistant position to aid with administrative processes

##### Facilities

- None

##### Fleet

- Tower 1 having a door latch repaired, estimated 1.5 to 2 weeks out of service.
- 2 Med units out of service for various issues, awaiting parts for repair.
- Engine 2 on-board generator sent to manufacturer for rebuild, has been returned and awaiting re-installation.
- Engine 2 has a crack in the foam tank, awaiting manufacturer action on warranty repair.
- 2 Med Units on order – 2023 Delivery
- Ladder 2 Replacement Committee formed – 2024-25 Delivery.
- Tower 1 Refurbishing Committee formed – 2024-25 Completion.

##### COVID 19 Operations

- Still maintaining adequate PPE supply. Chiefs Morgan and Bosso regularly participating in conference calls with Summit County agencies.
- To date, 17 employees with positive Covid tests (3 part time, 14 fulltime)

- To date, 11 employees have been quarantined for periods of time due to positive tests within their households or other significant exposures.

#### Projects in Process

- Emergency Operations Plan Review.
- FEMA 2020 Assistance to Firefighters Grant - \$97,727.27 for Exhaust Evacuation System for Station #2, a new Power Cot, and 3 Thermal Imaging Cameras.
- FEMA 2020 Fire Prevention & Safety Grant - \$8,333.33 for Community Knox Boxes.
- Hydrant Flushing for the year has commenced, please be mindful of our crews working in and near the roadway.
- A Training Prop consisting of a 20' shipping container stacked on top of a 40' shipping container will begin to take shape in the parking lot at the rear of Station #1. The intent is to provide a way for crews to practice and train on firefighting and rescue techniques
- Current Staffing (as of 6/1/22)
- Currently reviewing the files of candidates, conducting interviews, and background checks for Full and Part Time positions.
  - Full Time Staffing:
  - Part Time Staffing: Jason Arbaugh resigned on 4/13/22 after 1.75 years of service.
    - 33 Fulltime
    - 8 Part-time (-1)
    - 1 Fulltime Executive Assistant
    - 0 Part-time Administrative Assistant (Laid-off)

#### NPDES:

- Nothing to report.

#### Community Relations and Special Projects:

- Nothing to report.

#### **Rebecca Ziegler – Community & Economic Development Director**

- Mrs. Ziegler introduced herself to council and stated she is looking forward to working with everyone.

#### **Matt Vazzana – Law Director**

- He restated that the height in resolution 57-2022 is 35' and that council should make a motion to remove the emergency clause tonight. He invited Lynn Muter, City Planner to speak.

#### **Lynn Muter – City Planner**

Stated she added the emergency clause was original added to allow more time for the stabilization of the site. She spoke of the encroachment on industrial sites. Ms. Muter also went over the summary of information of the parcel.

No further Department Head reports this evening.

#### **LEGISLATION**

**ORDINANCE 56-2022 - AN ORDINANCE AMENDING THE POLICY FOR THE HANDLING OF CONTRACTS FOR CAPITAL IMPROVEMENT PROJECTS IN EXCESS OF TWENTY-FIVE THOUSAND DOLLARS.**



Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 56-2022**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

**RESOLUTION 57-2022** – A RESOLUTION CONFIRMING THE PLANNING COMMISSION’S APPROVAL OF THE FINAL SITE PLAN FOR PROJECT GUMBO DATE STAMPED RECEIVED MAY 10, 2022; AND DECLARING AN EMERGENCY

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 57-2022 AS AN EMERGENCY**

Moved by S. Scaffide, seconded by B. Furey

**MOTION: TO AMEND RESOLUTION 57-2022 TO REMOVE THE EMERGENCY CLAUSE.**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

**MOTION: TO ADOPT RESOLUTION 57-2022 AS AMENDED**

Moved by S. Scaffide, seconded by B. Furey

Mr. Bellan apologized to the residents of Old Mill that they have to go through this. Council is not choosing the developer over the residents. The development is appropriate and legal per the guidelines set forth by our laws. He is not an expert. He is relying the guidance of many organizations external and internal sources to provide this.

Mr. Barr asked about the potential conditional use. Mr. Vazzana stated the legislation is tonight is for the 35’.

Upon roll call motion passed 5-2, with K. Labbe and D. Walker dissenting.

**ORDINANCE 61-2022** - AN ORDINANCE ADOPTING THE TAX BUDGET OF THE CITY OF TWINSBURG, OHIO, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2023, AND SUBMITTING THE SAME TO THE COUNTY AUDITOR

Read by S. Collins

**RESOLUTION 62-2022** - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A RENEWAL AGREEMENT ON BEHALF OF THE CITY OF TWINSBURG THROUGH LOVE INSURANCE AGENCY FOR THE PURPOSE OF LIABILITY AND PROPERTY INSURANCE THROUGH THE OHIO PLAN.

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 62-2022**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

**ORDINANCE 63-2022** - AN ORDINANCE AMENDING THE CURRENT YEAR APPROPRIATIONS FOR THE GENERAL REVENUE ACCOUNT AS ESTABLISHED IN ORDINANCE 15-2022, THE APPROPRIATION ORDINANCE OF THE CITY OF TWINSBURG FOR THE YEAR 2022; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 63-2022 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY**

Moved by S. Scaffide, seconded D. Walker

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 63-2022 AS AN EMERGENCY**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

**RESOLUTION 64-2022** - A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 3630 ON BEHALF OF THE FIRE CAPTAINS; AND DECLARING AN EMERGENCY.

Read by S. Collins

**MOTION: TO ADOPT RESOLUTION 64-2022 AS AN EMERGENCY**

Moved by S. Scaffide, seconded by K. Labbe

Upon roll call motion passed unanimously

**ORDINANCE 65-2022 - AN ORDINANCE AMENDING SECTION 1519.04 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG TO PROHIBIT THE DISCHARGE, IGNITION, OR EXPLOSION OF FIREWORKS AT ALL TIMES AND DATES, INCLUDING CERTAIN DAYS EACH YEAR PURSUANT TO STATE LAW; AND DECLARING AN EMERGENCY.**

Read by S. Collins

**MOTION: TO PLACE ORDINANCE 65-2022 ON THE THIRD AND FINAL READING AND DECLARING AN EMEGENCY**

Moved by S. Scaffide, seconded D. Post

Mr. Barr stated the reason for the emergency is to get this passed prior to the state law.

Upon roll call motion passed unanimously

**MOTION: TO ADOPT ORDINANCE 65-2022 AS AN EMERGENCY**

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

**UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS**

**Mr. Barr:**

- Nothing further this evening

**Mr. Bellan:**

- Nothing further this evening

**Mr. Post:**

- Stated he echoes Mr. Bellan's comments regarding Resolution 57-2022 that we are not experts and we need to look to those who are.
- Nothing further this evening

**Mr. Scaffide:**

- Agreed with Mr. Bellan and Mr. Post's comments regarding Resolution 57-2022.
- Wished Mr. Post a Happy Birthday.
- Stated the next council meeting will be on 6/28.
- Nothing further this evening

**Mr. Furey:**

- Stated he will not be at the next meeting.
- Wished the mayor well in his new role and thanked him for the positive things he has done for Twinsburg.
- Congratulated Mr. Scaffide on his new role as mayor.

- Wished Mr. Post a Happy Birthday.
- Nothing further this evening

**Mrs. Walker:**

- Nothing further this evening

**Karen Labbe:**

- Congratulated the CERT members on their efforts.
- Wished Mr. Post a Happy Birthday.
- Nothing further this evening

**Mayor Yates:**

- Thanked Mr. Furey for his comments
- Nothing further this evening

**Mr. Vazzana**

- Wished Mr. Post a Happy Birthday.
- Nothing further this evening

**Mrs. Collins**

- Wished Mr. Post a Happy Birthday.
- Nothing further this evening

**Mrs. Buccigross**

- Wished Mr. Post a Happy Birthday.
- Nothing further this evening

**ADJOURNMENT:**

**MOTION: TO ADJOURN THE MEETING.**

Moved by B. Furey, seconded by D. Post

Upon roll call motion passed unanimously

Meeting unanimously adjourned at 9:35pm.

Attest:

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Sam Scaffide  
President of Council

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Shannon Collins  
Clerk of Council