

CITY OF TWINSBURG, OHIO
CHARTER REVIEW COMMISSION MINUTES

June 6, 2023

Mr. Carcioppolo called the meeting to order at 6:00 PM.

ROLL CALL

PRESENT: Angelo Carcioppolo, Christopher Feldman, Mark Little, Courtney Ross, Adam Gockowski, Sheila Williams and Dwayne Smith

ABSENT: Shaun Castillo

ALSO PRESENT: David Post, Mayor Scaffide, Matt Vazzana and Shannon Collins.

APPROVAL OF MINUTES

Approval of minutes was passed over this evening.

AUDIENCE PARTICIPATION:

There was no audience participation this evening.

OLD BUSINESS

Mr. Vazzana went over the below proposed changes.

Section 3.02 Wards- Redistricting Commission

- Amended the redistricting process so that wards our based on population from the Census (as opposed to voter registration).

There was discussion on the date the census gets released. If this change is passed by the voters it would be approximately 8 years before the next census data is released.

Section 4.04 Vacancy in the Office of Mayor

- Amended to permit a councilmember to become acting mayor for up to 24 months.

Additional discussion was had regarding the timeframe. The decision was made to keep the 24 months but include provision with if the unexpired term is six (6) months or less, then the President of Council (or whichever council member fills in) shall not cease to be a Councilmember while serving as Acting Mayor. If the unexpired term is in excess of twenty four (24) months, then the President of Council (or whichever council member fills in) shall serve as Acting Mayor until the filling of such vacancy by the electorate of the City as set forth

in Section D below but shall not cease to be a Councilmember during their term as Acting Mayor.’ This would allow time for the electorate to vote at the next election.

Section 6.03 Contracts and Purchasing

- Amended to permit electronic bid notification as well as authorize joint and cooperative purchasing without competitive bidding.

Section 7.01 General Provisions

- Amended to create a service department and wastewater department as well as permitting seven day notice for midterm board replacements.
 - Section 7.04
 - Amended to create a standalone service department.
 - Section 7.04A
 - Amended to create a standalone wastewater treatment department.

Section 7.05 Civil Service Commission

- Amended to reduce civil service commission terms from 6 to 3 years.
- Amended list of unclassified positions to reflect current staffing.
- Amended to no longer prohibit safety service hiring without first administering a competitive examination.

The Director of Waste Water was left off the draft and will be added back in.

Section 7.07-7.08 Planning Commission

- Amended to remove reference to the Twinsburg Development Foundation which no longer exists as well as make clear that the Mayor is also involved in appointing members of the PC.
- Amended to clarify that PC has the authority to consider publicly owned open spaces.

Section 7.09-7.10 Board of Zoning and Building Code Appeals

- Amended to include reference to the standard for granting variances, practical difficult as well as make clear that the Mayor is also involved in appointing members of the BZA.

Section 7.11 Department of Community Planning and Development

- Amended to reference economic development work as well as remove building, engineering, and architecture services which are not regularly handled through the planning and zoning department.

Section 7A.04 – Publicly Owned Lands

- Amended to include summit metro parks and land conservancy land that is land that is permitted to be zoned public facilities by Council upon acquisition by the same entities.

Section 12.04 – Use of Electronic Notification

- Amended to include the City’s codified ordinances that are permitted to use electronic notification.

Mr. Carcioppolo asked how many items there were. Mr. Vazzana stated he has 10 different grouping and 14 sections changes. Mr. Carcioppolo asked how many will it get condensed down to. Mr. Vazzana stated he is hoping to keep it to 5-7.

Mr. Carcioppolo asked if there was any further discussion on any of the items presented.

NEW BUSINESS

MOTION: To send recommended changes in the draft dated June 2, 2023 with the two amendments discussed this evening for sections 4.04 and 7.05 to council.

Moved by A. Carcioppolo, seconded by C. Feldman

Upon roll, motion passed unanimously.

ADJOURNMENT

MOTION: To adjourn the meeting.

Moved by A. Carcioppolo, seconded by D. Smith

Upon roll, motion passed unanimously.

This meeting adjourned at 7:19 PM

Shaun Castillo, Chairperson

Shannon Collins, Secretary