



**Architectural Review Board Meeting Minutes
Thursday, May 20, 2021
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:03 p.m.

Roll Call - Existing Members

Present: Jennifer Frazier, David Marcovitz, John Midlik, Don Spice, Viraj Sharma

Absent:

Others in attendance:

Roll Call – All Members

Present: Jennifer Frazier, David Marcovitz, John Midlik, Don Spice, Viraj Sharma

Absent:

Others in attendance: Maureen Shaffer, Council Rep., Sonya Pennington – Building Department

Approval of Minutes: May 20, 2021

Motion: Approve as Submitted

David Marcovitz moved and John Midlik seconded, upon roll call the motion passed unanimously.

Review:

- **Case 21-05-46 9749 Ravenna Road-Metal Roof Alteration-William Ward, Homeowner**
 - William Ward, homeowner, presented the proposal of replacing his 114 year old century home's roof with black, metal shingles. Mr. Ward stated he would be using an Amish made, corrugated seam material for the project. Mr. Ward further stated that he would not be making any color changes to the house except for the black roof. Mr. Ward presented pictures of the current house along with a sample of the shingle material to the board.
 - No concerns were raised by the board members.

- **The Board is Noting:**
None

Motion – Approve as Submitted:

John Midlik moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

- **Case 21-05-47 8124 Darrow Road-New Adventures Day Care Sign-Gil Macias, Fastsigns of Twinsburg**
 - Gil Macais, owner of Fastsigns, presented the proposal for an internally illuminated, double-sided monument sign with LED message board panels on both sides for the New Adventures Day Care new facility at 8124 Darrow Road. Mr. Macais stated that the sign will be internally illuminated on the top, LED message board in the middle on both sides and skirting on the bottom.
 - Jennifer Frazier summarized the previous proposal by New Adventures Day Care to have changeable-copy signage for their original building and the frustration that arose by both parties regarding the wording of the code that limited this type of signage to religious and school organizations. Ms. Frazier stated she believed the daycare to be educational in nature and therefore does meet the requirement for having a changeable-copy sign as long as the sign adhered to same rules as religious and schools for messaging, timing of imagery and brightness.
 - Viraj Sharma stated he was concerned about the brightness of the sign during the day and night. Mr. Macais affirmed that the brightness and script is programmable and will meet the required standards set by the City.

- **The Board is Noting:**
None

Motion – Approve as Submitted:

Jennifer Frazier moved and David Marcovitz seconded, upon roll call the motion passed unanimously.

- **Case 21-05-48 9649 Chamberlin Road-New Residential Construction (re-submission)-Larry Hopkins, Homeowner**
 - Larry Hopkins presented the proposal for the construction of a new three-bedroom home on a lot he purchased at 9649 Chamberlin Road.
 - Questions by the board included who would be constructing the project, are there any current structures on the site, is there a driveway and sewer currently present, will the rear doors be French or double, will there be a full basement, does the plan include basement windows, materials for the exterior façade and the installation of shutters.
 - Mr. Hopkins response to board's questions was that he has hired a contractor. There was a structure that has since been demolished. The lot currently has a driveway and sewer. The back patio doors will most likely be French doors. The home will include a full basement with two rear windows. The façade will be brick to grade on the front and cement block on the rear, side and garage with no shutters.

- **The Board is Noting:**

Home must include two basement windows and steps to grade out of the sliding back door. Recommendation by the board included that one of the basement windows be an Egress window and that basement windows be located on the sides of the house instead of the back.

Motion –Approve as Noted Above:

Jennifer Frazier moved and John Midlik seconded, upon roll call the motion passed unanimously.

Post discussion included a recap of the CIC meeting.

Adjournment: As there was no further business before the Board, Jennifer Frazier moved and John Midlik seconded. The meeting was unanimously adjourned 6:56 p.m.

Jennifer Frazier, Chairman

Sonya Pennington, Secretary