



**Caucus & Regular Council Meeting Minutes
Tuesday, April 27, 2021
7:00 p.m.**

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: J. McFearin, G. Bellan, S. Barr, D. Walker, M. Stauffer and B. Furey

ABSENT: S. Scaffide

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 21-2021 - Amending COT 127 regarding Capital Improvements Board

Ms. McFearin stated this is to amending section 127 of the codified ordinances regarding making the representatives on the Capital Improvements Board non-ward specific.

Mr. Bellan suggested that council pass over this piece of legislation because it most directly affects Mr. Scaffide who is not here this evening.

Mr. Maistros stated he agrees with Mr. Bellan but stated there is an opening on that board that council could consider posting this as ward specific and if there are Ward 1 applicants during that posting period it might solve the issue.

Mr. Furey stated he does not think that is necessary because the Capital Improvement Board doesn't meet until fall.

Mr. Bellan stated he has been contacted by several Ward 1 residents who are interested. The reason for this legislation was because we advertised it prior and did not get anyone. This does not seem like it would be the case moving forward.

Resolution 35-2021 - AMATS STBG Funding Cannon Road Resurfacing

Ms. McFearn stated this resolution is for a special fund for 2023/2024. This funding is not guaranteed. If approved, 80% of this project would be covered by federal funding in the amount of \$540,000, with 20% being the city's responsibility totaling \$135,000. She also said Ms. Mohr noted in her request that the Ravenna Road resurfacing was originally programmed for 2024 and is now proposed to occur in 2022.

Resolution 36-2021 – AMATS STBG Funding Highland Road Resurfacing

Ms. McFearn stated this resolution is also for a special round of funding for 2023/2024 and is not guaranteed. If awarded, the project would have an 80/20 split with the city's portion being \$116,000 and the federal being \$464,000.

Resolution 37-2021 - Conditional Use permit for Dr. Larry J. Miller

Ms. McFearn stated this resolution is for a Conditional Use permit for Dr. Larry J. Miller for a personal training studio in an R-4 Residential District. The Planning Commission held a Public Hearing and meeting on April 19th and approved the request 5-0, with the condition that an approval letter from the HOA be submitted.

Mr. Barr stated Dr. Miller appeared before Planning Commission and what he is looking to do is some small personal training and physical therapy. No group classes and will keep most hours from 9:00am-3:00pm. If this venture is successful, he may look to move to a more permanent location. Planning made him seek approval from his HOA.

Resolution 38-2021 - Acknowledging receipt and review of monthly financial statements for Jan-Feb 2021

Ms. McFearn stated this resolution done quarterly for council's approval of financial statements. This is for January – March 2021.

Miscellaneous:

No further miscellaneous this evening.

Meeting adjourned at 7:13 pm.

Regular Council Meeting:

Mr. McFearn called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: J. McFearin, G. Bellan, S. Barr, D. Walker, M. Stauffer and B. Furey

ABSENT: S. Scaffide

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Furey bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: TO APPROVE THE MINUTES FROM THE REGULAR COUNCIL MEETING ON APRIL 13, 2021

Moved by B. Furey, seconded by M. Stauffer

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

AUDIENCE PARTICIPATION:

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin asked what is being done with the property near McDonalds where the two houses were torn down. He also stated that there is a terrible traffic pattern by SR 91 south of 480. This has no doubt wasted hundreds of gallons of gas and who knows how much pollution.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Maureen Stauffer - Public Works, ARB, Twins Days, Compensation

- Attended the ARB meeting on 4/15 and swore in one of the new members. Next meeting will be 5/6 at 6:00pm.
 - Case 21-02-19 – 1820 Sunview Drive-Addition (revision)- Approve as Noted
 - Case 21-04-40 – 9276 Wallingford Drive-Gazebo- Approve as Submitted
 - Case 21-04-41 – 9280 Dutton Drive-Intigral Ground Signs-Approve as Noted
- The J.E.D.I. sub-committee for Police and Justice met on 4/26. They started to go over individual polices. Next Police and Justice meeting will be on 5/24 at 6:00pm. The next full committee meeting will be May 10th at 6:00pm.

- The Comprehensive Plan Committee met on 4/26 at 6:00pm.
- Nothing to report this evening

Bill Furey – Environmental, Treasury Investment, Community Relations, Tax Incentive

- Attended the Board of Education meeting on 4/21 with Dr. Walker and the mayor regarding the city support of Issue 6.
- Comprehensive Plan Committee will meet on 4/26.
- Finance Committee will meet on 4/27
- Treasury Investment Board will meet on 4/28
- On 7/16 the Twinsburg Police Association will host the Miktarian Golf Outing. If interested, please contact Sgt. Detective Brian Donato at bdonato@twinsburg.oh.us
- Nothing to report this evening

Greg Bellan – BZA, Public Works, Fitness Advisory, Charter Review

- Attended the Mayor’s State of the City on 4/22. Commended the mayor on his presentation and the details he included.
- Attended tonight’s Finance Committee meeting. Mr. Barr to report.
- There was a JEDI Community Outreach meeting scheduled for 4/19 but it was cancelled and will be rescheduled. Next full committee meeting will be on 5/10 and will have the Diversity Training put on by city Human Resources Director Michael Brown.
- BZA will meet on 5/26 at 6:30pm.
- Nothing to report this evening

Daisy Walker - Public Safety, Parks & Recreation, Chamber, Community Relations

- Attended the Mayor’s State of the City on 4/22. Congratulated him on a great job.
- Parks and Recreation Commission met. Still need to do the swearing in. Discussed some of the history of the Commission.
- Attended the Comprehensive Plan Committee. Lynn Muter and Larry Finch did a great job.
- Nothing to report this evening

Jo-Ann McFearin - Golf Advisory, Finance, Volunteer Fireman’s Board

- Attended the Finance Committee meeting tonight. Mr. Barr to report.
- Nothing to report this evening

Scott Barr – Finance, Public Safety, Planning

- Planning Commission met on 4/19. Public Hearing and meeting held for conditional use for Dr. Larry Miller for personal training studio which passed 5-0 with condition that HOA approved. Another agenda item was to add an additional thirteen parking spaces which was also approved 5-0. There was lot splits for approval on Chamberlin which was also approved 5-0. Finally there was a revised site plan for large spec building. Planning asked for elimination of right in, right out and curb cut which was approved 5-0. The next meeting will be 5/17 at 7:00pm.
- Attended the Finance Committee meeting this evening. Discussed city hall technology options, exterior lighting, debt service, 2022 consistent 2023 lower. American Rescue Act, somethings it can be used for are water, sewer, broadband infrastructure, hazard pay for essential workers and

economic recovery. This money cannot be used to delay taxes or purchase a fire truck. CARES Act money \$1.62 million \$1.18 went to cover wage funding for police, fire and dispatch wage and pension costs. There was no layoffs in these departments due to COVID. There is legislation at the state that is going to impact how income tax will be distributed for the people working at home. RITA estimates that for every 10% of people who remain working from home, the city loses about 3% which equates to about \$688,000. This is subject to change and may change but need to be aware of. We are down about 8.6% in income tax receipts. Next meeting will be 5/25 at 6:00pm.

- Nothing to report this evening

Sam Scaffide – Finance, Capital Improvement, Public Works, Public Safety

- Not in attendance this evening

MAYOR’S REPORT:

- Rock the Park lineup was announced. Excited to have these starting back up.
- Camp registration is in taking place. Camp will be held but will have restrictions. Still working on what those will be.
- Waterpark passes are currently on sale. No reservations this year.
- Mentioned the Police and Fire Explorer programs. Stated the Police Explorers placed 2nd in a local competition and that two of them are at the top of their class at CVCC.
- Stated former Mayor Karabec will have a memorial plaque placed at Liberty Park on June 12th at 9:30am. Thanked Mr. Jim Mirgliotta for covering the cost of the plaque.
- State of the City this year which was both different and difficult to prepare due to all of what happened in 2020.
- Issue 2, reach out to city hall or council if you have questions. This is an important issue for the city.
- Working on an E-Recycling Day in Twinsburg.
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Sarah Buccigross – Finance Director

- March financials are out on the website.
- Working on electronic sewer billing. Hoping to have rolled out slowly in summer and more aggressively in the fall.
- On the IT side, working on citywide review on fire and bugler alarms and working with PD down and a LEADS audit.

No further Department Head reports this evening.

LEGISLATION

ORDINANCE 21-2021 - AN ORDINANCE AMENDING SECTION 127.07 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING THE CAPITAL IMPROVEMENT BOARD (Stands on First Reading)

Read by S. Collins

Council passed over this resolution.

RESOLUTION 35-2021 - A RESOLUTION ALLOWING THE MAYOR TO APPLY FOR FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO IMPROVE CANNON ROAD; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 35-2021 AS AN EMERGENCY

Moved by J. McFearin, seconded by M. Stauffer

Upon roll call motion passed unanimously

RESOLUTION 36-2021 - A RESOLUTION ALLOWING THE MAYOR TO APPLY FOR FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO IMPROVE HIGHLAND ROAD; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 36-2021 AS AN EMERGENCY

Moved by J. McFearin, seconded by D. Walker

Upon roll call motion passed unanimously

RESOLUTION 37-2021 - A RESOLUTION AUTHORIZING A CONDITIONAL USE PERMIT FOR DR. LARRY J. MILLER FOR PARCEL NUMBER 64-06896 LOCATED AT 2874 ALLING DRIVE, TWINSBURG, OHIO, AS RECOMMENDED BY THE PLANNING COMMISSION

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 37-2021

Moved by J. McFearin, seconded by S. Barr

Upon roll call motion passed unanimously

RESOLUTION 38-2021 - A RESOLUTION ACKNOWLEDGING COUNCIL'S RECEIPT AND REVIEW OF THE MONTHLY FINANCIAL STATEMENTS SUBMITTED BY THE FINANCE DEPARTMENT FOR JANUARY, FEBRUARY AND MARCH 2021

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 38-2021

Moved by J. McFearin, seconded by S. Barr

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Barr:

- Stated Issue 2 will be on the May 4 ballot. Asked that everyone consider ensuring our safety forces are taken care of. This will take care of their aging equipment and making sure their pensions are funded without draining the general fund.
- Nothing further this evening

Mr. Bellan:

- Has received a lot of questions regarding Issue 2. Thanked the residents for all of these. The city of Twinsburg has never had a dedicated fund for police and fire capital. In his opinion, there should have been one. Police and Fire pensions have been funded from the general fund in the amount of \$1 million a year for years. A yes vote on Issue 2, allows us to begin fixing those oversights and allows us to move forward.
- Nothing further this evening

Mrs. Stauffer:

- Asked the residents to please support of Issue 2 to make sure police and fire are taken care of.
- Nothing further this evening

Mr. Furey:

- Ethan's Green HOA will have their annual meeting at the clubhouse on 4/29 at 7pm.
- The city has decreased work force by 10%, had performance audit with minimal recommendations showing a third party sees we are an efficient city. The city is listening to what the residents wanted based on the survey to put a Police and Fire Levy to a vote of the people.
- Supports Issue 6 which is the Schools Renewal Levy
- Nothing further this evening

Mrs. Walker:

- Issue 2 and Issue 6 are both very important. Asked for the residents support on both.
- Former Council person took the time to clean-up around the city. Thanked Mr. Hon for doing this and still caring about Twinsburg even though he does not live here anymore.
- Nothing further this evening

Mayor Yates:

- Thanked the school board for supporting Issue 2 and Mrs. Walker and Mr. Furey attending the school board meeting with him.
- Nothing further this evening

Mr. Maistros

- Asked council to address Mr. Baldwin's question. Mr. Furey responded stating that the CIC did purchase the lots he is referring to. There are discussions for a future plan for the area and this will allow the city to have a say in the future development of the area.

- Nothing further this evening

Ms. McFearin:

- Stated Issue 2 & 6 are both on the May 4 ballot
- Nothing further this evening

Mr. Scaffide:

- Not in attendance this evening

Mrs. Collins

- Nothing further this evening

MOTION: TO EXCUSE MR. SCAFFIDE FROM TONIGHT'S MEETING

Moved by J. McFearin, seconded by G. Bellan

Upon roll call motion passed unanimously

MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS PURSUANT TO OHIO REVISED CODE § 121.22(G) (1): PERSONNEL

Moved by J. McFearin, seconded by B. Furey

Upon roll call motion passed unanimously

Ms. McFearin reconvened and report on the executive session.

ADJOURNMENT:

Meeting unanimously adjourned at 9:42pm.

Attest:

Jo-Ann McFearin
President of Council

Shannon Collins
Clerk of Council