



Caucus & Regular Council Meeting Minutes
Tuesday, March 23, 2021
7:00 p.m.

***Note – Meeting held hybrid with Council in-person and public participation via Zoom**

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: J. McFearin, S. Scaffide, G. Bellan, S. Barr, Walker, M. Stauffer and B. Furey

ABSENT:

ALSO PRESENT: David Maistros, Law Director
Sarah Buccigross, Finance Director – via Zoom
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 14-2021 – Permanent Annual Appropriations for 2021

Ms. McFearin stated this will be the third reading for the permanent appropriations budget for 2021. The emergency clause has been added so that it can be passed by the end of the month as required. The updated amount is \$41,916,265.18 which is a difference of \$135,000 over the original amount.

Ordinance 17-2021 – Food Truck Regulations

Ms. McFearin stated tonight is the third reading on food truck regulations. The 10 day restriction has been removed by councils request at the last meeting.

Mr. Furey asked if council would like to add the emergency clause to this ordinance tonight so that the food trucks permits can be issue before the season starts. Council agreed that it should be added. A motion will be made in the regular meeting.

Mr. Bellan asked Mr. Maistros to clarify if ice cream trucks were included in this ordinance. Mr. Maistros stated they are not.

Ordinance 21-2021 - Amending COT 127 regarding Capital Improvements Board

Ms. McFearin stated this is to amending section 127 of the codified ordinances regarding making the representatives on the Capital Improvements Board non-ward specific.

Resolution 22-2021 – Extending various CRA agreements

Ms. McFearin stated this is to extend various CRA agreements. The Tax Incentive Review Committee met to discuss each agreement at their annual meeting. All companies listed were recommended to continue with because they have met their obligations.

Mr. Furey stated that the board met March 17th. He stated all companies are in line with their agreement or producing more than expected.

Resolution 23-2021 – Extending various TOP Agreements

Ms. McFearin stated this is to extend various TOP agreements. These agreements were discussed at the same meeting as the CRA agreements. Again, all companies listed were recommended to continue from the committee.

Ordinance 24-2021 – Award bid for 2021 Road Striping Contract

Ms. McFearin stated this is to award the 2021 Road Striping Program to American Roadway Logistics in the amount of \$94,269.25

Miscellaneous:

Ms. Mohr talked about the two motion that will be before council this evening for the crosswalk on Liberty Road. She stated each will have Reticular Rapid Flashing Beacon (RRFB) and in road warning lights. The intersection of Liberty and Post road had a quote of \$20,716.90 and the area of Liberty and Neille's quote was \$24,215.90. Service Department will be doing the install.

Mr. Scaffide asked if the in road lights will be below the surface. Ms. Mohr stated they would and should be plow safe.

Mr. Furey asked how they are powered. Ms. Mohr stated that the intention is to use solar power but if there are issues these have the option to be converted.

Mr. Maistros spoke about the request for a new liquor permit for Get Go on Hadden Road. He stated they requested a D1 permit. Our police department spoke with the manager who stated this would be for low grade alcohol slushies. The police department also spoke with an agent from the State of Ohio Board of Liquor Control who stated a lot of Get Go's in the area are applying for these and that a D1 permit allows for on premise consumption of beer, some wines and malt based liquors. Mr. Maistros stated that there are only certain reasons why a municipality can make an objection to a permit and at this time there are none of these.

Mr. Scaffide asked what happens if council decides not to approve it. Mr. Maistros stated a hearing would be set down in Columbus and the city would appear and assert our objection based on the criteria of denial. Mr. Scaffide stated that if they object it's kind of like spinning their wheels. Mr. Maistros agreed.

No further miscellaneous this evening.

Meeting adjourned at 7:15 pm.

Regular Council Meeting:

Mr. McFearin called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: J. McFearin, S. Scaffide, G. Bellan, S. Barr, Walker, M. Stauffer and B. Furey

ABSENT:

ALSO PRESENT: David Maistros, Law Director
Sarah Buccigross, Finance Director – via Zoom
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Barr bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

**MOTION TO APPROVE THE MINUTES FROM REGULAR COUNCIL MEETING ON
MARCH 9, 2021**

Moved by B. Furey, seconded by G. Bellan

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

AUDIENCE PARTICIPATION:

Michael Turle – 9930 Forest Lake Drive

Mr. Turle congratulated Ms. McFearin on her council presidency. Thanked Mayor Yates for his new program to support local businesses. Thanked Mr. Scaffide for finding the email where the city may get \$3.7 million. This may give council the ability to rethink the 2.4 mills.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Maureen Stauffer - Public Works, ARB, Twins Days, Compensation

- The Comprehensive Plan Committee met on 3/10 at 6:00pm via Zoom. They talked about sustainability efforts and energy efficiency.
- Attended the ARB meeting on 3/18. Next meeting will be 4/1 at 6:00pm.
 - Case 21-03-24 – 2495 E. Aurora Road – Sheetz Rebuild – Approved as noted
 - Case 21-03-25 – 10313 Dayflower Drive – Sunroom – Tabled
 - Case 21-03-26 – 2542 E. Aurora Road – Plaza Ground Sign Review – Approved as submitted
 - Case 21-03-27 – 2300 Edison Blvd – Victory Innovations Sign Review – Approved as noted
 - Case 21-03-28 – 2472 Warren Parkway, Unit 21 – Gazebo – Tabled
 - Case 21-03-29 – 9145 Chamberlin Road – Screened-In Porch – Approved as submitted
 - Case 21-03-30 – 9649 Chamberlin Road – New Single Family Dwelling – Approved as noted
 - Case 21-03-31 – 1701 Bridget Lane – New Single Family Dwelling – Approved as noted
 - Case 21-03-32 – 2396 Edison Blvd – LJ Star Addition – Approved as submitted
 - Case 21-03-33 – 11660 Ravenna Rd – KT Salon Sign Review – Approved as submitted
 - Work session was also held regarding demolition on Holmes Drive.
- J.E.D.I. next meeting will be April 12th at 6:00pm.
- Nothing to report this evening

Sam Scaffide – Finance, Capital Improvement, Public Works, Public Safety

- The Finance Committee met earlier this evening. The 2021 permanent appropriations was discussed. The department heads for Public Works, Fire and Police Departments were online. Finance Committee made the recommendation for council to approve the budget. Mrs. Buccigross presented the American Rescue Plan to the committee which is the \$3.7 million that may be allotted. She stated that half will be in 2021 and the other half in 2022. All funds must be used by 2024. She also went over eligible and non-eligible uses that is still being worked on. Their next meeting will on 4/27 at 6:00pm
- Nothing to report this evening

Greg Bellan – BZA, Public Works, Fitness Advisory, Charter Review

- Attended the Finance meeting tonight. Stated Mrs. Buccigross verified that should the 2.4 mills pass in May, that money cannot go into the general fund. It is only earmarked for police and fire.
- J.E.D.I. Committee next meeting will be held on 4/12 at 6:00pm.
- BZA will meet tomorrow, 3/24 to hear lot size variance on Cannon Road.
- Public Works will meet on 4/13 at 6:00pm.
- Nothing to report this evening

Daisy Walker - Public Safety, Parks & Recreation, Chamber, Community Relations

- Attended the Finance meeting earlier tonight.
- JEDI Employment Diversity Subcommittee met last night. The established goals and objectives for the committee.
- Attended the Comprehensive Plan Committee meeting on 3/10.
- Attended the ribbon cutting for Infinity Eye Care
- Nothing to report this evening

Bill Furey – Environmental, Treasury Investment, Community Relations, Tax Incentive

- Attended the Finance Committee meeting earlier this evening.
- Attended the Comprehensive Plan meeting on 3/10
- Environmental Committee will meet on 4/6 at 7:00pm
- Attended the Tax Incentive Review Committee on 3/17. All agreements reviewed were in good standing or exceeding their goals.
- The potential \$3.7 million that money has to be spent in a specific timeframe and cannot be used for pension or banked for future projects. They are still working on the rules on how it will be allowed to use. The 2.4 mills will only go to the police and fire departments.
- Nothing to report this evening

Scott Barr – Finance, Public Safety, Planning

- Attended the Finance Committee meeting earlier this evening. Thanked all of council for attending these and showing dedication to the city's finances.
- Planning Commission met on 3/15. They discussed a 7,600 sq. ft. addition on Edison Blvd and also the remodel of the Sheetz gas station. Their next meeting will be 4/19 at 7:00pm.
- Nothing to report this evening

Jo-Ann McFearin - Golf Advisory, Finance, Volunteer Fireman's Board

- Attended the Finance Committee meeting earlier this evening. She stated it was already mentioned but the \$3.7 million cannot be deposited into the pension funds or cannot use to offset tax or delay tax increases.
- Attended the Golf Advisory Board meeting on 3/16. Weather does determine a lot for the course. Reminded residents that when the course is open there is no walking, bike riding for everyone's safety.
- Nothing to report this evening

MAYOR'S REPORT:

Mayor report given by Ms. McFearin

- Stated branch pick-up will start on 4/5
- Additional COVID funds does not mean the city doesn't need the tax levy
- False information going around. Asked residents to please reach out to city hall with any questions.
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

No Department Head reports this evening.

LEGISLATION

ORDINANCE 14-2021 - THE PERMANENT APPROPRIATION ORDINANCE FOR 2021 APPROVED BY COUNCIL FROM ESTIMATES SUBMITTED BY THE MAYOR, PROVIDING FOR THE ORDINARY EXPENSES AND OTHER NECESSARY EXPENSES OF THE CITY OF TWINSBURG, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 14-2021 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by J. McFearin, seconded D. Walker

Ms. McFearin stated the reason for the emergency is for this to be in effect prior to the end of the month.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 14-2021

Moved by J. McFearin, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 17-2021 - AN ORDINANCE ESTABLISHING CHAPTER 743 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG TITLED "MOBILE FOOD VEHICLE REGULATIONS"

Read by S. Collins

MOTION: TO ADD THE STANDARD EMERGENCY CLAUSE TO ORDINANCE 17-2021

Moved by J. McFearin, seconded B. Furey

Mr. Furey stated the reason for the emergency is to have this in place as soon as possible for when the weather gets nice.

Upon roll call motion passed unanimously

MOTION: TO PLACE ORDINANCE 17-2021 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by J. McFearin, seconded B. Furey

Ms. McFearin stated the reason for the emergency is to be able to have the application available prior to the season for food trucks.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 17-2021 AS AMENED AS AN EMERGENCY

Moved by J. McFearin, seconded by S. Scaffide

Upon roll call motion passed unanimously

ORDINANCE 21-2021 - AN ORDINANCE AMENDING SECTION 127.07 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG REGARDING THE CAPITAL IMPROVEMENT BOARD

Read by S. Collins

RESOLUTION 22-2021 - A RESOLUTION AUTHORIZING THE CONTINUATION OF VARIOUS AGREEMENTS UNDER THE COMMUNITY REINVESTMENT AREA PROGRAM CREATED PURSUANT TO OHIO REVISED CODE SECTION 3735.66, FOR REAL PROPERTY TAX ABATEMENT

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 22-2021

Moved by J. McFearin, seconded by G. Bellan

Upon roll call motion passed unanimously

RESOLUTION 23-2021 - A RESOLUTION AUTHORIZING THE CONTINUATION OF VARIOUS AGREEMENTS TO PROVIDE TAX INCENTIVES UNDER THE TERMS AND CONDITIONS OF THE TWINSBURG OCCUPANCY PROGRAM ESTABLISHED BY ORDINANCE 144-2004

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 23-2021

Moved by J. McFearin, seconded by B. Furey

Upon roll call motion passed unanimously

ORDINANCE 24-2021 - AN ORDINANCE ACCEPTING THE BID OF AMERICAN ROADWAY LOGISTICS, FOR THE 2021 ROAD STRIPING CONTRACT; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 24-2021 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by J. McFearin, seconded M. Stauffer

Ms. McFearin stated the reason for the emergency is to be able to enter the agreement and get the project scheduled.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 24-2021 AS AN EMERGENCY

Moved by J. McFearin, seconded by B. Furey

Ms. McFearin stated this is for the 2021 Road Striping Program.

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Ms. McFearin:

MOTION: That city council does not oppose the new liquor permit Riser Foods Co. on Hadden Road dba Twinsburg GetGo #3224 and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

Moved by J. McFearin, seconded by B. Furey

Ms. McFearin stated this is for a new D1 permit

Upon roll call motion passed 6-1 with Mrs. Walker dissenting

MOTION: To accept the quote from ITEM Ltd.dba LaneLight for the Liberty/Post crosswalk to include Reticular Rapid Flashing Beacon (RRFB) and in road warning lights for under \$25k (quote \$20,716.90)

Moved by J. McFearin, seconded by G. Bellan

Mr. Bellan thanked Ms. Mohr for her continued work on this.

Upon roll call motion passed unanimously

MOTION: To accept the quote from ITEM Ltd. dba LaneLight for the Liberty/Neille crosswalk to include Reticular Rapid Flashing Beacon (RRFB) and in road warning lights for under \$25k (quote \$24,215.90)

Moved by J. McFearin, seconded by M. Stauffer

Mrs. Stauffer also thanked Ms. Mohr.

Upon roll call motion passed unanimously

- Nothing further this evening

Mr. Bellan:

- Nothing further this evening

Mrs. Walker:

- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mr. Barr:

- Nothing further this evening

Mr. Furey:

- Nothing further this evening

Mrs. Stauffer:

- Nothing further this evening

Mayor Yates:

- No in attendance this evening

Mr. Maistros

- Stated that we do legislation on the continuation of our TOP and CRA agreements but we don't often talk about the ones that meet their obligations, complete the agreement and continue to stay in Twinsburg. We had a couple of those 5 and 10 year agreements fall off this year.
- Nothing further this evening

Mrs. Collins

- Nothing further this evening

ADJOURNMENT:

Meeting unanimously adjourned at 8:08pm.

Attest:

Jo-Ann McFearin
President of Council

Shannon Collins
Clerk of Council