



**Planning Commission Meeting Minutes  
March 20, 2023  
7:00 p.m.**

Marc Cohen called to order at 7:00 p.m. the regularly scheduled meeting of the Twinsburg City Planning Commission.

**ROLL CALL:**

Present: David Kleinman, Marc Cohen, Kraig Shipley, Steve Shebeck  
Absent: Michael Walker  
Also Present: Lynn Muter, City Planner and David Post, Council Representative

**Public Hearing:**

- 1. Site Plan – Columbarium, Crown Hill Cemetery  
8592 Darrow Road  
PP #64-03683  
Wendy Lee, Crown Hill Cemetery**

- Ms. Lee stated they are proposing a niche shelter complex.
- On each side of the shelter there will be a columbarium.
- The niches would house cremated remains and the shelter would for committal services and to shelter families from weather.
- No public participation presented questions or concerns.

**Work Session: 7:02pm**

- 2. Site Plan – Columbarium, Crown Hill Cemetery  
8592 Darrow Road  
PP #64-03683  
Wendy Lee, Crown Hill Cemetery**

- Members discussed any additional need for parking, Ms. Lee stated that additional parking will not be needed. There is currently a round-about in the center of the cemetery for ample parking.
- Ms. Muter discussed future plans and possible expansion. There are no engineering concerns with storm water management.

**Regular Meeting: 7:05pm**

**1. Approval of Minutes of February 27, 2023 meeting:**

**MOTION presented to approve minutes for Planning Commission meeting for February 27, 2023 as submitted.**

**The Motion was seconded.**

**Upon roll call, the Motion passed unanimously.**

**2. Public Participation: None**

**3. Site Plan – Columbarium, Crown Hill Cemetery**

**8592 Darrow Road**

**PP #64-03683**

**Wendy Lee, Crown Hill Cemetery**

**MOTION: Upon reliance upon representations made by the applicant along with the submitted site plan for Crown Hill Cemetery New Columbarium Shelter, 8592 Darrow Road, Permanent Parcel #64-03683, date stamped received February 24, 2023, Mr. Cohen moves for final site plan approval.**

**Mr. Shebeck seconded the Motion.**

**No discussion presented.**

**Upon roll call Motion passed 4-0.**

**4. Communications & Miscellaneous:**

- Ms. Muter discussed the Lot Split Consolidation at 9879 Shepard Road from the 2/27/23 PC meeting and her conversation with Elise Brown. Ms. Muter discussed finding language in the Ohio Administrative Code that requires specifically the easement that has been asked for. Applicant will return to next Planning Commission meeting.

**5. Excuse Absent Members:**

**MOTION presented by Mr. Shipley to excuse absent member, Michael Walker.**

**Mr. Kleinman seconded the Motion.**

**Upon roll call, the Motion passed unanimously.**

**6. Adjournment: There being no further business to come before the Planning Commission, the meeting unanimously adjourned at 7:11pm.**