



**Architectural Review Board Meeting Minutes  
Thursday, March 17, 2022  
6:00 p.m.**

Board President, Jennifer Frazier, called to order the regularly scheduled meeting of the Architectural Review Board for the City of Twinsburg at 6:02 p.m.

**Roll Call – All Members**

Present: Jennifer Frazier, David Marcovitz, John Midlik, Viraj Sharma

Absent: None

Others in attendance: Bill Furey, Council Rep., Jason Pastorius, Building Department

**Approval of Minutes: March 3, 2022**

**Jennifer Frazier noted that the Amended Minutes for February 17, 2022 meeting as requested have not been received and those minutes are still outstanding and should be recognized at the next meeting. Board members need to be given a copy of the revised minutes.**

**Mr. Sharma motioned to accept the Architectural Review Board meeting minutes dated March 3, 2022. Mr. Marcovitz seconded the motion.**

**Upon roll call, the Motion was passed unanimously.**

**Discussion: None presented.**

**Public Participation: None Presented**

**Review:**

**Case 22-03-11 2700 Aurora Rd. – Electronic Flip/Self Defense Signage – Marie Cipoletta, Sign-a-Rama**

- Sam Custuck, Contractor with Sign-O-Rama stated the new sign is going where the old Starz Ballroom sign was located. The Electronic Flip sign is an internally illuminated sign with face-lit channel letters as the previous sign was. He stated it will be on a similar tract system as the previous sign. There will be inserts for the existing monument sign.

**Motion: Mr. Sharma motioned to Approve Case Number 22-03-11 as submitted.  
Mr. Midlak seconded the motion.  
No further discussion was presented.  
Upon roll call, the Motion passed unanimously.**

**Case 22-03-12 8027B Darrow Rd., -Summit Sound Rear Addition – Evan Kontur, CPK  
Construction, LLC**

- Mr. Kontur stated they are looking to extend the building out 2,000 square feet. He presented samples of materials that will be used, as requested. He stated that the siding will be continued with similar siding, same color, and same profile. The existing roof will be matched as well. Mr. Kontur stated that there will be security lights at the doors as required by code. The monument signage will not be changed.
- A board member questioned a past repair. Mr. Kontur stated that the new siding will match.

**Motion: Mr. Marcovitz motioned to Approve Case Number 22-03-12 as submitted.  
Mr. Sharma seconded the Motion.  
No further discussion was presented.  
Upon roll call, the Motion passed unanimously.**

**Case 22-03-13 8981 Depot St. – New Single Family Dwelling- Ryan Roppel, Homeowner**

- Ryan Roppel, Homeowner stated he is looking to build a single family at 8981 Depot Street.
- Mr. Roppel stated that it will have a three car attached garage. The Board members discussed that the rear elevation shows a two car garage. It is noted that this drawing should be corrected to reflect the third car garage.
- The roof will extend out horizontally with a gable.
- There is not a man door off of the garage in the plans submitted. Ms. Frazier is recommending a man door, preferably to the left elevation near the front. If he prefers to put a window on that side and the man door could go on the rear, if that is more functional.
- Ms. Frazier stated that the right elevation is lacking windows or details. She suggested adding a window at the top of stairs toward the front on the second story or to add a window in the garage that is facing the right elevation in the open space between the porch and front face of the garage. This would provide more glazing on the right side.

**Motion: Mr. Marcovitz motioned to Approve Case Number 22-03-13 as submitted with the following conditions:**

- 1. A window be put on the right side elevation at either location, one centered on the face of the garage on the right elevation or at the top of the stair landing on the right side.**
- 2. The rear elevation needs to be corrected to show the extension for the third garage.**
- 3. An addition of a man door to the garage either on the left elevation front portion of the garage or on the back of the garage.**
- 4. If the option is to put the man door on the back of the garage, then a window is needed in the garage on the left elevation.**

**The Motion was seconded.**

**No further discussion was presented.**

**Upon roll call, the Motion passed unanimously.**

**MISCELLANEOUS:**

- Members discussed in detail meeting guidelines, procedures and changes to be implemented, policies and the efficiency of the Board.

**Adjournment:** Motion to adjourn was presented, motion was seconded and upon roll call motion unanimously passed to adjourn meeting at 6:52pm.

---

Jennifer Frazier, Chairman

---

Viraj Sharma, Secretary