



**Caucus & Regular Council Meeting Minutes
Tuesday, January 12, 2021
7:00 p.m.**

***Note – Meeting held hybrid with Council in-person and public participation via Zoom**

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: J. McFearin, S. Scaffide, G. Bellan, S. Barr, Walker, M. Stauffer and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director – via Zoom
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 103-2020 - Rezoning of 1816 E. Aurora Road (Parcel 64-00589) from C-2 to R-5

Mayor Yates stated this is the second reading for a rezoning that if passed by council will be on the ballot in May.

Ordinance 104-2020 - Rezoning of Ravenna Road property (Parcel 64-09009) from I-2 to R-5

Ms. McFearin stated this is also a rezoning that is on its second reading.

Ordinance 01-2021 - Fire Contract with Township

Mayor Yates stated this is a three year contract with the Township for Fire services. Looking at a 5% increase this year and 3% increases for the following two years.

Resolution 02-2021 - Enter MOU with Tinker's Creek Watershed Partners for 2021

Mayor Yates stated we do this annually. Mr. Maistros stated they do our EPA NPDES reporting.

Resolution 03-2021 – Resolution of Necessity for Police and Fire Tax Levy

Mr. Maistros stated 03 & 04 go together. Resolution 03-2021 is required and will get sent to the county auditor tomorrow who will respond to the city within 10 days confirming that the resolution is appropriate.

Ordinance 04-2021 - Police and Fire Levy Ballot Language

Mr. Maistros stated if this passes it will be on the May ballot.

Miscellaneous:

No miscellaneous this evening.

Meeting adjourned at 7:05 pm.

Regular Council Meeting:

Mr. McFearin called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: J. McFearin, S. Scaffide, G. Bellan, S. Barr, Walker, M. Stauffer and B. Furey

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director – via Zoom
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Furey bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION TO APPROVE THE MINUTES FROM DECEMBER 8, 2020 REGULAR COUNCIL MEETING

Moved by B. Furey, seconded by S. Scaffide

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

AUDIENCE PARTICIPATION:

Bob Thewes – 2229 Demi Drive

Mr. Thewes spoke about the sign ordinance. Mr. Thewes is hopeful that the time spent on the changes to this section of the code was well spent. He believes that if this section of the code was out of date that there are probably others that need looked. He stated the city has a responsibility to keep things current and hopes it dedicates the resources to do so.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

Maureen Stauffer - Public Works, ARB, Twins Days, Compensation

- Attended the ARB meeting on 12/17. Next meeting will be 12/17 and 1/7 @ 6:00pm.
 - Case 20-12-127 – 1793 Enterprise Pkwy – Russell Equipment Sign Review – Approve as Submitted:
 - Case 20-11-118 – 8900 Hadden Rd – Sushi En Sign Revisions – Approve as Noted
 - Case 21-01-01 – 3103 Merino Ln – Patio Enclosure – Approve as Noted
 - Case 21-01-02 – 9224 Darrow Rd – Domino’s Sign Review – Approve as Noted
 - Case 21-01-03 – 9076 Church St – Twinsburg Healthy Sign Review – Approve as Submitted
 - Case 21-01-04 – 2797 Hunters Ridge – New Single Family Home – Approve as Noted
 - Case 21-01-05 – 2957 Hunters Ridge – New Single Family Home – Approve as Noted
 - Case 21-01-06 – 3042 Wyatts Way – New Single Family Home – Approve as Noted:
 - Case 21-01-07 – 3036 Wyatts Way – New Single Family Home – Approve as Submitted
 - Case 21-01-08 – 10085 Darrow Rd – CVS Sign Review – Approve as Noted
- Nothing to report this evening

Bill Furey – Environmental, Treasury Investment, Community Relations, Tax Incentive

- Environmental Commission will meet on 2/7 at 7:00pm
- Comprehensive Plan committee will meet on 1/25
- The CIC met on 1/4 and new officers were appointed.
- Nothing to report this evening

Scott Barr – Finance, Public Safety, Planning

- Planning Commission next meeting will be 1/25 at 7:00pm.
- Finance Committee will meet on 1/26.
- Nothing to report this evening

Sam Scaffide – Finance, Capital Improvement, Public Works, Public Safety

- The next Finance Committee meeting will be on 1/26 at 6:00pm.

- Stated he received a call from a resident asking if we could include a kinara for Kwanzaa in the city's holiday display.
- Thanked resident David Post for the new sign at the Police Department entrance.
- Nothing to report this evening

Daisy Walker - Public Safety, Parks & Recreation, Chamber, Community Relations

- Nothing to report this evening

Greg Bellan – BZA, Public Works, Fitness Advisory, Charter Review

- Attended the swearing-in for new firefighter and lieutenant promotion
- Thanked Chris Campbell and the Service Dept. for working with a resident on sign
- BZA will meet on 1/27 at 6:30pm
- Public Works Committee will meet on 3/14 at 6:00pm
- Nothing to report this evening

Jo-Ann McFearin - Golf Advisory, Finance, Volunteer Fireman's Board

- Golf Advisory Board will meet on 1/19 at 6:30pm via Zoom
- Finance Committee will meet 1/26.
- Stated if residents have any questions or concerns to please reach out.
- Nothing to report this evening

MAYOR'S REPORT:

- Stated additional lights have been installed between the two roundabouts
- Congratulated and welcomed new firefighter Dan Woll and newly promoted Lieutenant Mike Perlatti
- Stated the branches are done for the year and the leaf program will run through the end of the week
- Thanked the residents and organizations that participated in the community outreach survey. Results are now in.
- Nothing further to report this evening

DEPARTMENT HEAD REPORTS:

No Department Head reports this evening.

LEGISLATION

ORDINANCE 103-2020 - AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED AT 1816 E. AURORA ROAD, TWINSBURG, OHIO (PARCEL #64-00589) FROM C-2 (COMMERCIAL) USE TO R-5 (RESIDENTIAL) USE (Stands on First Reading)

Read by S. Collins

Ms. McFearin stated this now stands on its second reading. There will be a Public Hearing which is scheduled for 1/26 at 6:30pm. It will be read for the third and final time at our next regular meeting.

ORDINANCE 104-2020 - AN ORDINANCE REZONING CERTAIN PROPERTY LOCATED AT RAVENNA ROAD, TWINSBURG, OHIO (PARCEL #64-09009) FROM I-2 (INDUSTRIAL) USE TO R-5 (CLUSTER RESIDENTIAL) USE (Stands on First Reading)

Read by S. Collins

Ms. McFearin Ordinance 104-2020 will also be read for the third and final time at our next regular meeting after a Public Hearing.

ORDINANCE 01-2021 - AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH TWINSBURG TOWNSHIP TO PROVIDE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 01-2021 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by J. McFearin, seconded M. Stauffer

Ms. McFearin stated the reason for the emergency is to implement this agreement with Twinsburg Township to provide Fire/EMS services from now until December 31, 2023.

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 01-2021 AS AN EMERGENCY

Moved by J. McFearin, seconded by B. Furey

Upon roll call motion passed unanimously

RESOLUTION 02-2021 - RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH TINKER'S CREEK WATERSHED PARTNERS, INC.

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 02-2021

Moved by J. McFearin, seconded by D. Walker

Ms. McFearin stated this is an annual agreement for our partnership with Tinker's Creek Watershed.

Upon roll call motion passed unanimously

RESOLUTION 03-2021 - A RESOLUTION DECLARING THE NECESSITY TO LEVY A 2.4 MILL TAX TO SUPPORT THE CITY OF TWINSBURG POLICE AND FIRE DEPARTMENT'S CAPITAL EXPENSES AND POLICE AND FIRE PENSION FUNDS IN EXCESS OF THE TEN MILL LIMITATION

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 03-2021

Moved by J. McFearin, seconded by G. Bellan

Mayor Yates stated this will include dedicated funds for police pension and fire pension along with capital improvement.

Mr. Bellan thanked the residents for taking the time to do the survey. This information was very helpful. In most of his conversations with residents they stated they would support police and fire. He stated he will be voting for this legislation tonight.

Upon roll call motion passed unanimously

ORDINANCE 04-2021 - AN ORDINANCE SUBMITTING A PROPOSED TAX LEVY TO THE SUMMIT COUNTY BOARD OF ELECTIONS REQUESTING THAT THEY PLACE A 2.4 MILL TAX IN EXCESS OF THE TEN MILL LIMITATION PROVIDING SUPPORT OF THE CITY OF TWINSBURG POLICE AND FIRE DEPARTMENT'S CAPITAL FUND AND THE POLICE AND FIRE PENSION FUNDS ON THE CITY OF TWINSBURG BALLOT AT THE PRIMARY ELECTION ON MAY 4, 2021

Read by S. Collins

Ms. McFearin stated Ordinance 104-2021 stands on its first reading. She stated she will be making a motion during miscellaneous to add a Special Council meeting to ensure we get three readings in prior to the board of elections deadline.

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Bellan:

- Nothing further this evening

Mrs. Walker

- Stated it is National Hot Tea Day. Find ways to celebrate and keep yourself healthy.
- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Mr. Barr:

- Nothing further this evening

Mr. Furey:

- Wished Mr. Thewes a Happy Birthday.
- Nothing further this evening

Mrs. Stauffer:

- The next ARB meeting will be 1/21 at 6:00pm.
- Thanked the residents for their feedback from the survey. Stated she will be supporting those also.
- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

Ms. McFearin:

MOTION: That council hold a Special Council meeting on Tuesday, January 19th at 7:00pm for a second reading on Ordinance 104-2021.

Moved by J. McFearin, seconded by G. Bellan

Mr. Scaffide clarified that it will be a Zoom meeting.

Upon roll call motion passed unanimously

MOTION: That city council does not oppose the transfer of liquor permit from RCJ Petroleum 6 LLC dba Rita 6 BP to MACS Convenience Stores LLC dba Circle K located on E. Aurora Road and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

Moved by J. McFearin, seconded by M. Stauffer

This is to transfer a C1, C2 and D6 permit.

Upon roll call motion passed unanimously

MOTION: That city council does not oppose the new liquor permit for MACS Convenience Stores LLC dba Circle K located on E. Aurora Road and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

This is for a new C1 and C2 permit

Moved by J. McFearin, seconded by S. Scaffide

Mr. Bellan asked if it was the same address. Ms. McFearin stated that council will vote on both and let the State Liquor Control sort it out but that location will only be allowed one at that address.

Upon roll call motion passed unanimously

MOTION: That city council does not oppose the transfer of liquor permit from City of Twinsburg dba Gleneagles Golf Course to JJB Restaurant Enterprises LLC dba Gleneagles Golf Course located on Glenwood Drive and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

This is for a D5 and D6 permit.

Moved by J. McFearin, seconded by M. Stauffer

Mr. Barr asked Mr. Maistros to confirm that this liquor permit will revert back to the city if they chose to move or close. Mr. Maistros confirmed.

Upon roll call motion passed unanimously

MOTION: To approve the 2021 Bid List for projects listed:

Moved by B. Furey, seconded by S. Scaffide

Upon roll call motion passed unanimously

MOTION: To move the December 28, 2021 meeting to December 7.

Moved by McFearin, seconded by G. Bellan

Ms. McFearin stated moving this meeting will allow us to have two meetings in December as required by the Charter. This has been standard practice for the many years. If passed, the two dates for the December will be the 7th and the 14th.

Upon roll call motion passed unanimously

MOTION: To abolishing the Compensation Committee.

Moved by McFearin, seconded by B. Furey

Ms. McFearin stated the Compensation Committee was formed by a motion therefore to remove it a motion must be made. This committee has not met and is no longer used. By passing the motion, it will allow the city to remove it from the lists of committees.

Mr. Furey stated the committee has met its goals and can maintain with communication with the administration.

Upon roll call motion passed unanimously

- Read the board and commission openings. Stated deadline is 2/16 at 4:30pm.
- Nothing further this evening

MOTION: to enter into an executive session to discuss matters pursuant to Ohio Revised Code § 121.22(g) (1): Personnel

Moved by McFearin, seconded by B. Furey

Upon roll call motion passed unanimously

Reconvene and report on executive session

ADJOURNMENT:

Meeting unanimously adjourned at 9:57pm.

Attest:

Jo-Ann McFearin
President of Council

Shannon Collins
Clerk of Council