



Caucus & Regular Council Meeting Minutes
Tuesday, February 22, 2022
7:00 p.m.

CAUCUS:

The caucus meeting was called to order at 7:00 pm.

ROLL CALL: S. Scaffide, S. Barr, D. Walker, G. Bellan, B. Furey, D. Post and K. Labbe

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
Matt Vazzana, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

Presentations:

No presentations this evening.

Items for Discussion:

Mr. Furey discussed removing the chart of boards and commission assignments from the council rules, along with editing the list of committees to remove the ones no longer needed. After discussion, the law director was asked to prepare legislation to update COT 111 to remove the chart for board and commission assignments along with adding the Tax Incentive Review Committee, Re-Districting and JEDI, rename the Treasury Committee to Treasury Investment Committee and remove the Chamber of Commerce and Fitness Advisory Committee if possible.

No further items for discussion this evening.

Audience Participation:

Sue Clark – 9845 Crestwood Drive

Mrs. Clark spoke about the most recent ARB meeting. The board had concern of Ordinance 84-2021, mostly the 25% square footage and land elevations. The board wishes council would have talked to them first. Mrs. Clark asked council to all review the meeting and ask the ARB for their concerns in writing.

No further audience participations this evening.

Pending Legislation:

Ordinance 11-2022 – Mr. Scaffide stated this ordinance is to amend Chapter 1173 of the codified ordinances regarding signs. The change is to incorporate the summary table to this section.

Ordinance 13-2022 – Mr. Scaffide stated this ordinance is to adopt and approve the storm water management program for Twinsburg. Amy Mohr will be giving a presentation at the council meeting. Council will read this three times and an emergency will be place on the third reading.

Ordinance 15-2022 – Mr. Scaffide stated this ordinance is the permanent appropriations ordinance for 2022. The total amount is \$43,998,519.94. This will be on its first reading tonight and will be read three times with the emergency clause on the third reading. The reason for the emergency clause is to get the budget to the county by the March 31st deadline.

Resolution 16-2022 - Mr. Scaffide stated this resolution is to amend the term of the CRA agreement with PFG & 8745 Chamberlin Road, LLC to provide that the tax exemption shall begin with tax year 2021 (not due and payable until 2022) but no exemption shall extend beyond tax year 2025 (not due and payable until year 2026).

Ordinance 17-2022 – Mr. Scaffide stated this ordinance is to award the bid for the White Oak/Birchwood Reconstruction project to Fabrizi Trucking & Paving who was the best and lowest bidder. Total project amount is \$683,081.30. This Ordinance will be on its third and final reading tonight to allow for the contracts to be executed and construction to start in a timely manner.

Resolution 18-2022 - Mr. Scaffide stated this resolution is authorizing the city to both apply for and accept an Energized Community Program Grant administered through NOPEC.

Miscellaneous:

Mr. Scaffide stated he will be making a motion for a liquor permit for Cracker Barrel to go to the new D5i permit.

No further miscellaneous this evening.

Meeting adjourned at 7:22 pm.

Regular Council Meeting:

Mr. Scaffide called the Regular Council meeting to order at 7:30 pm.

ROLL CALL: S. Scaffide, S. Barr, D. Walker, G. Bellan, B. Furey, D. Post and K. Labbe

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
Matt Vazzana, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council
Mark Gutowski, Senior Communications Administrator

INVOCATION & PLEDGE OF ALLEGIANCE:

Mr. Vazzana bestowed the Invocation and Pledge of Allegiance.

APPROVAL OF MINUTES:

MOTION: TO APPROVE THE MINUTES FROM THE REGULAR COUNCIL MEETING OF FEBRUARY 8, 2022 AS AMENDED

Moved by B. Furey seconded by G. Bellan

Upon roll call motion passed unanimously

AWARDS & PRESENTATIONS:

Mrs. Labbe and Mrs. Walker spoke about Mr. John Curry Sr. Mayor Yates presented a proclamation to Mr. John Curry's family.

No further awards or presentations this evening.

Mr. Furey stated at the last meeting he made a comment of 'beat that' to Chief Morgan after Chief Mason had just recognized the heroic efforts of three of our police officers. He stated he did not mean any disrespect and public apologized if his comments were taken that way. He stated he appreciates what our officers do and thanked them for their service the community.

Mr. Post stated none of his comments were meant to be disrespectful or to take away from any of the heroics of that night.

AUDIENCE PARTICIPATION:

Sue Clark – 9845 Crestwood Drive

Mrs. Clark spoke about the most recent ARB meeting. The board had concern of Ordinance 84-2021, mostly the 25% square footage and land elevations. The board wishes council would have talked to them first. Mrs. Clark asked council to all review the meeting and ask the ARB for their concerns in writing.

Laurie Facsina – 2950 Cannon Road

Ms. Facsina spoke about Black History Month and the city's rich history that has contributed. She read a small excerpt from the green book from the Twinsburg Historical Society.

Mr. Turle – 9930 Forest Lake Drive

Mr. Turle stated he attended the council work session last week. He spoke about the Comprehensive Plan and the sustainability portion. He stated that the city is looking into the planting trees which is something he had spoken about in the past. Some of the other ideas he brought up in the past were reinvesting in the community by offering city loans to residents and businesses. Another idea he had was a pond in the middle of Center Valley Park to assist with flooding. Food Truck Friday and improving Safety Town were some other idea he had.

Mr. Turle stated that there was a post on the Roundtable (Facebook group) from a council person that stated the conceptual plan from a decade ago was just that, conceptual. He stated the 2014 Comprehensive Plan was a very real and legal document. He is excited to hear the rest of this year's plan.

No further public participation this evening.

COUNCIL COMMUNICATION AND REPORTS

David Post - Environmental, Finance, Capital Improvements, Public Works

- Attended the Finance meeting earlier this evening. Mr. Bellan will report.
- The next Environmental Commission meeting will be on 3/1 at 7:00pm.
- Nothing to report this evening.

Bill Furey – ARB, Finance, Treasury Investment, Tax Incentive, JEDI

- The ARB met on 2/17. There was a discussion regarding the ordinance on what the Building Department will review versus what the board will review. There was also discussion on running an efficient meeting. There were also five cases heard, all passed unanimously. Don Spice announced he is resigning from the committee after many years of service. The city will need to advertise this opening.
- Attended the CIC meeting on 2/10. The next meeting is 3/24. Mr. Scaffide to report on.
- Next JEDI meeting will be half day work session on 3/9.
- Attended the Finance meeting earlier this evening.
- Nothing further this evening.

Karen Labbe - Parks & Recreation, JEDI, Fitness Advisory, Twins Day, Districting

- Attended the Finance Committee meeting earlier this evening.
- Attended the CIC, Mr. Scaffide will report on it.
- The Parks & Recreation Commission meeting scheduled for 2/24 is cancelled.
- The next JEDI meeting will be another work session with consultant Dr. Tamika Taylor on 3/9.
- Nothing to report this evening.

Greg Bellan – Finance, Golf Advisory, Public Works, Public Safety

- Council had a Work Session on 3/15 regarding the Comprehensive Plan. Thanked Mr. Finch for the presentation.
- Attended the Finance Committee meeting earlier this evening. They discussed the 2022 permanent appropriations from Building Dept., Planning & Economic Development and Engineering. They also talked about the 5 year Capital list. Next meeting will be on 3/22 at 6:00pm.
- The next Public Safety Committee will meeting on 3/8 at 6:00pm
- The next Golf Advisory Board meeting will be on 3/18 at 6:00pm.
- The next Public Works Committee meeting will be on 4/12 at 6:00pm.
- Nothing further this evening.

Daisy Walker - Charter Review/Oversight, Chamber, Community Relations, JEDI

- Attended the Finance meeting earlier this evening.
- Thanked all who worked on the Comprehensive Plan.

- Community Relations met last week. Everyone complimented the work the Service Department has done on keeping the roads clear.
- Nothing to report this evening.

Scott Barr – Planning, Public Safety, Volunteer Fireman’s Board, Community Relations

- The Planning Commission’s next meeting will be on 2/28 with a Public Hearing before the meeting.
- Nothing further this evening.

Sam Scaffide – BZA, Public Works, Public Safety

- Attended the CIC meeting last week. Items discussed were the budget, election of new officers and interviewing of new resident members.
- The next BZA meeting will be on 2/23 at 6:30pm.
- Attended the Finance Committee meeting earlier this evening.
- Nothing further this evening.

MAYOR’S REPORT:

- Thanked the residents for their participation on the Comprehensive Plan which is focusing on sustainability.
- Kent State Twinsburg is working on adapting to the needs of the community.
- Stated he will be presenting a proclamation to Mr. Mario Vella who will be celebrating his 100th birthday.
- Thanked Mr. Spice for his dedication and the time he has given to the city on the ARB.
- Nothing further this evening.

DEPARTMENT HEAD REPORTS:

Sarah Buccigross – Finance Director

January Close

- Finance has closed January 2022 and the financials are available online.

February 2022 Income Tax Revenues

- February 2022 Income tax receipts total **\$2,190,764.04** compared to February 2021 receipts in the amount of **\$2,130,668.76**. This reflects an increase of **2.82%** or **\$60,095.28** compared to last year.
- YTD 2022 Income tax receipts total **\$4,222,039.94** compared to YTD 2021 receipts in the amount of **\$3,884,248.08**. This reflects an increase of **8.70%** or **\$337,791.86** compared to last year.*
- Refunds in the amount of **\$14,116.95** are included in the February collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$254,432.91**.

Finance Committee - 2022 Permanent Appropriations

- The Permanent Appropriations for 2022 are on first reading at Council this evening. The appropriations will need to be passed on emergency at the March 22nd Council meeting to comply with regulations. Presentations from Building, Engineering, and Community Development will be presented at tonight’s Finance Committee meeting. Additional updates and information on capital planning will be discussed. Police, Fire, and Service/WWTP will be presented at the March 22nd Finance Committee meeting.

Mayor Yates stated that Michael Brown will be leaving the city and wished him the best of luck.

No further Department Head reports this evening.

LEGISLATION

ORDINANCE 11-2022 - AN ORDINANCE AMENDING CHAPTER 1173, "SIGNS", OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG

Read by S. Collins

ORDINANCE 13-2022 - AN ORDINANCE ADOPTING AND APPROVING THE STORM WATER MANAGEMENT PROGRAM (SWMP) FOR TWINSBURG AS PRESENTLY ON FILE WITH THE CITY ENGINEER AS THE OFFICIAL STORM WATER MANAGEMENT PROGRAM OF THE CITY OF TWINSBURG; AND DECLARING AN EMERGENCY.

Read by S. Collins

ORDINANCE 15-2022 - THE PERMANENT APPROPRIATION ORDINANCE FOR 2022 APPROVED BY COUNCIL FROM ESTIMATES SUBMITTED BY THE MAYOR, PROVIDING FOR THE ORDINARY EXPENSES AND OTHER NECESSARY EXPENSES OF THE CITY OF TWINSBURG, OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY

Read by S. Collins

RESOLUTION 16-2022 - A RESOLUTION AUTHORIZING AN AMENDMENT TO THE TERM OF THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH PERFORMANCE FOOD GROUP, INC. AND 8745 CHAMBERLIN ROAD, LLC

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 16-2022

Moved by S. Scaffide, seconded by B. Furey

ORDINANCE 17-2022 - AN ORDINANCE ACCEPTING THE BID OF FABRIZI TRUCKING & PAVING, FOR THE WHITE OAK/BIRCHWOOD RECONSTRUCTION; AND DECLARING AN EMERGENCY

Read by S. Collins

MOTION: TO PLACE ORDINANCE 17-2022 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by S. Scaffide, seconded D. Walker

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 17-2022 AS AN EMERGENCY

Moved by S. Scaffide, seconded by B. Furey

Upon roll call motion passed unanimously

RESOLUTION 18-2022 - A RESOLUTION AUTHORIZING THE CITY TO BOTH APPLY FOR AND ACCEPT AN ENERGIZED COMMUNITY PROGRAM GRANT ADMINISTERED THROUGH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC)

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 18-2022

Moved by S. Scaffide, seconded by G. Bellan

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Bellan:

- Wished Michael Brown best wishes in his next endeavor.
- Nothing further this evening

Mrs. Walker:

- Wished Michael best wishes.
- Nothing further this evening

Mr. Furey:

- Stated the Fire Department is hosting a free CPR & AED training this Saturday, February 26th. To sign up you will go through their event partner the Twinsburg Rotary.
- Stated today is the 77th anniversary of Iwo Jima. Thanked all the past veterans who served during this time.
- Remembering his mother on her heavenly birthday.
- Nothing further this evening

Mr. Scaffide:

MOTION: That city council does not oppose the new liquor permit for Cracker Barrel Old Country Store Inc. dba Cracker Barrel Store 383 located at 2371 E. Aurora Road and authorize the Clerk to submit the form to the Ohio Division of Liquor Control.

Moved by S. Scaffide, seconded by B. Furey

Mr. Scaffide stated this is for a new D5i permit.

Upon roll call motion passed unanimously

- Wished Michael Brown best wishes and thanked him for what he did with the city in his time here.
- Nothing further this evening

Mr. Post:

- Stated that at 10:22 pm it will be 22:22 in military time on 2.22.22 and that his friend's son turned 22 today.
- Thanked Michael Brown for his time with the city
- Nothing further this evening

Mr. Barr:

- Wished Michael Brown the best at his new job and stated he will be missed.
- Nothing further this evening

Karen Labbe:

- Wished Michael Brown the best and thanked him for his work in Twinsburg.
- Read the poem 'Lift Every Voice and Sing' by James Weldon Johnson
- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Vazzana

- Nothing further this evening

Mrs. Collins

- Stated after a quick search Don Spice was first appointed to the ARB in 1999 but was also a member of the Volunteer Fire Department starting in 1956.
- Nothing further this evening

Mrs. Buccigross

- Wished Micheal Brown the best in his new job.
- Nothing further this evening

ADJOURNMENT:

Meeting unanimously adjourned at 8:22pm.

Attest:

Sam Scaffide
President of Council

Shannon Collins
Clerk of Council