

CITY OF TWINSBURG, OHIO

REGULAR COUNCIL MEETING MINUTES

TUESDAY, APRIL 24, 2018

CAUCUS:

ROLL CALL: S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

CAUCUS:

The caucus meeting was called to order at 7:07 pm.

Presentations:

No presentations this evening.

Items for Discussion:

No items for discussion this evening.

Audience Participation:

No audience participations this evening.

Pending Legislation:

Ordinance 45-2018 – Amending Salary Ordinance

Ordinance 46-2018 – Income Tax Ordinance

Ordinance 56-2018 - Establishing Chapter 769 creating Donation Box Regulations

Resolution 57-2018 - Declaring April as Fair Housing Month

Miscellaneous:

No miscellaneous this evening.

MOTION: TO ENTER INTO AN EXECUTIVE SESSION TO DISCUSS MATTERS PURSUANT TO OHIO REVISED CODE § 121.22(G) (1) (4):

**CONTRACT NEGOTIATIONS
PERSONNEL**

Moved by B. Furey, seconded by S. Scaffide

Upon roll call motion passed unanimously

M. Stauffer reconvened the meeting and stated that contracts and personnel were discussed.

This meeting unanimously adjourned at 7:35 PM

Regular Council Meeting:

Mrs. Stauffer called the Regular Council meeting to order at 7:38 PM.

ROLL CALL: S. Scaffide, B. Steele, J. McFearin, M. Stauffer, G. Bellan, B. Furey and S. Barr

ABSENT:

ALSO PRESENT: Ted Yates, Mayor
David Maistros, Law Director
Sarah Buccigross, Finance Director
Shannon Collins, Clerk of Council

INVOCATION & PLEDGE OF ALLEGIANCE:

Ms. McFearin bestowed the Invocation and led Council in the Pledge of Allegiance.

APPROVAL OF MINUTES:

The minutes of April 10, 2018 were approved as written.

AWARDS & PRESENTATIONS:

No awards or presentations this evening.

PUBLIC PARTICIPATION:

Robert Thewes – 2229 Demi Drive

Mr. Thewes stated that he wishes nothing but the best for the clubhouse. He stated that bonding is still a debt it is just stretched out over a longer period of time. Hiring a lot of people up front can cause a business to have unneeded debt. He clarified that his statement from last meeting by stating we are spending \$4 million more a year than we have coming in since 2014. He stated he knows the mayor tried to cut it down to \$3 million last year but funds will only last until the reserves run out which is at about \$10 million now. In his opinion you need to minimize the staff or the city will have to raise the taxes which is not a good thought in this community right now. He stated he also has some issues with the ethics of running this business.

Bruce Baldwin – 3310 Cannon Road

Mr. Baldwin thanked the city for their efforts in the clean-up after the storm last fall. Inquired about Depot Street. It was repaved two years ago and was done nicely but still does not have lines painted. Also the speed limit sign was taken down last year and has not been replaced. There are three wires sticking out of the ground by the roundabout. The mayor stated that those are Windstream's wires and the city has been trying to get them to finish the job. Mr. Baldwin

stated the overhead lights at the roundabout were taken down. The mayor and Mr. Furey explained that those were for pedestrian crossings and have been removed to decrease the distractions at the roundabout and will possibly be used in another area in the city. Mr. Baldwin stated the headers on the bridges by Tinkers Creek and 480 are really bad. Stated he would like to see more things put in the Twinsburg Bulletin regarding everything the police and fire department have to deal with.

Chuck Bonacci – 11327 Heritage Drive

Mr. Bonacci spoke regarding the Earth Day event. It was the highest attended one yet. Gave away 150 trees, giveaways, great youth participation. Thanked the library, Tinkers Creek Watershed, City Service and Parks & Recreation Departments, all the other commissioners, ‘The Whims’ band, Friends of Twinsburg Parks. Boy Scouts were present and one was working on his Eagle Scout project. Environmental Commission will meet on May 1st.

Sheila Williams -

Ms. Williams spoke about the Tobacco 21 issues. She stated that tobacco is an issue but the vapors are a larger issue. She stated that companies prey on younger consumers. The health risks are not yet know on the vapors. She would like to see the city be proactive on this initiatives. Ms. Williams would like to have someone come out and talk to all of council.

Mr. Furey stated that he believes the city is strongly looking at this.

Real Gossip Church is hosting a Health Fair on Saturday, May 5th from 10-2.

Ms. Williams also spoke about the SR91 project in her back yard. She asked if the city would just take down all the trees. The ones that will be left behind will die. The mayor stated he could set a meeting to discuss this. She also stated she would like some large stones placed to slow down cars that veer off of the road.

Daisy Walker

Ms. Walker thanked everyone for their help with Earth Day. Presented Mr. Scaffide with a flag that flew over the State Capital building for his work as a councilman for Ward 1 and all he has done for the city. She also thanked all the business and other organizations who helped make Earth Day a success.

No further public participation this evening

COMMITTEE AND/OR COMMISSION REPORTS

Mr. Barr – Finance, Environmental, Safety

- Thanked the Earth Day committee for planning a wonderful event
- CIC met and discussed the asbestos survey on some property. Next meeting will be May 15th at 5:30 in the Jury Room at City Hall
- Environmental Commission is looking at a shred day in the fall but if you have an immediate need the Masonic Lodge is hosting on April 28th from 9-12. Monetary donations accepted and will benefit Summit County Special Olympics
- Friends of the Parks will meet on May 16th at Brewster’s at 8:00 pm

- Finance Committee met tonight. Mr. Scaffide will give report. Next meeting will be May 22^d
- Nothing to report this evening

Mr. Bellan – Golf Advisory, Fitness Advisory, Public Works

- Attended the Finance committee meeting
- Tobacco 21 – looking forward to this legislation
- Gave a construction update on Lila and Joann Place
- Golf Advisory Board will meet on May 15th at 6:30 pm
- Received inquiry on parcel of land that is near Bel Mar community and stated that anything that happens will go through the Planning and ARB process.
- Opening Day for Twinsburg Baseball League (TBL) will be Saturday, April 28th
- Nothing further this evening

Ms. McFearin – Parks & Recreation, Community Relations, Safety, Vol. Fireman

- Attended the Earth Day event where the Friends of the Parks held a membership drive
- Attended the Finance Committee
- Attended the CIC meeting
- Community Relations will meet on June 21st
- Parks and Recreation Commission will meet on April 26th
- Nothing further this evening.

Mrs. Stauffer – Planning, Finance, Public Works

- Planning Commission met on 4/16 and one rezoning issue came out as a tie vote and another was approved. Conceptual plan for senior apartments was discussed. Next meeting will May 7th
- Attended the Friends of the Parks meeting and working on some great stuff.
- Nothing further this evening.

Mr. Scaffide – Finance, BZA, Public Works & Charter Review

- BZA met 4/11 and heard appeal #03-2018 which passed. Their next meeting will be April 25th in Council Chambers at 6:30
- Charter Review met on April 12th and 19th and started reviewing the charter by reading and going through it by section. Next meeting will be April 26th at 6:00 pm
- Finance Committee met this evening and got an update on the first quarter and also heard a financial update from the Mayor and Finance Director regarding the needs for the clubhouse project.

MOTION: TO ADD THE TABLES AND CHAIRS AS WELL AS THE KITCHEN SMALLWARE TO THE BID LIST FOR 2018.

Moved by S. Scaffide, seconded by B. Furey

Mayor Yates stated that the city is talking to the auditor to see if these items are required to go to bid. If they are then the motion this evening will allow for the city to move forward without delay as some items have a lead time to get in house.

Upon roll call motion passed unanimously

- Next Finance meeting will be May 22nd at 6:00 pm in Council Chambers
- This year's Road Program includes four streets in Ward 1 – Briardale, Belfair, Serene Court and Ridgeway
- Nothing further to report this evening

Mr. Steele– ARB, Safety, Chamber

- ARB met on 4/19. Wendy's will be getting a new design and a porch on Sharonbrook was approved
- Volunteer Fireman's Board met and is working on putting forms and processes in place.
- Nothing further this evening

Mr. Furey – Treasury, Capital Improvements, Twins Days, Community Relations, Tax Incentive Review

- CIC met on April 17th. Next meeting will be May 15th at 5:30 in the Jury Room
- Attended the Finance Committee this evening.
- Nothing further this evening

MAYOR'S REPORT:

- Thanked council for their patience as we go through the clubhouse. Stated he gave a presentation at the Finance meeting regarding clubhouse and potential upcoming expenses. Also stated that there have been some misquotes in the amount of the clubhouse.
- Attended the Three Chamber lunch with the topic of the opiate epidemic
- Met with some residents who are longstanding plot holders at the Community Gardens regarding timing of when the city prepares the soil. The Gardens will be opening soon
- Attended Coffee for a Cause
- Healthcare Cost Containment committee is considering looking at being self-insured
- Earth Day event was a success. Thanked everyone involved
- Attended the CVCC annual lunch
- Opening day for TYSL and TBL are both this Saturday
- In addition to the Rock the Park series there are a two additional concerts being held. On May 17th Sidewalk Prophets and on May 26th will be the Reggae Fest
- Nothing further this evening

DEPARTMENT HEAD REPORTS:

Kolette Woloszynek – Human Resource and IT Director

I.T.

- Windstream has installed fiber at both Fire Station #2 and the new Club House. The fiber connection will increase internet speed from 10 mega-bits to 100mb.
- The Fire Department MDT's (Mobile Data Terminals) have all been configured and installation into the vehicles has started and should be completed this week.
- The Point-of-Sale conversion to Peak Software is on schedule to start this week. We are waiting on a couple of parts that are in transit. By using Peak we will eliminate the iPads used for sales at the Water Park and the Burg and use desktop terminals like we do everywhere else.

- Tomorrow morning (Wednesday, 4/25) the public WIFI will be down for about 15 minutes while we increase the speed from 10 to 100 messages.

HR

- Seasonal orientation presentation is complete and recorded
- Met with Healthcare Cost Containment Committee – claims are a little higher than we'd hoped but should taper off as the year progresses because December was included in this 'first quarter report' and people usually wait until the end of the year to go to doc once deductible has been met.
- We met with Oswald, our healthcare brokers, to discuss several issues and strategies moving forward including the EAP utilization, compliance review for later this summer, Oswald will request technology utilization report from MMO to see what level of engagement exists with the MMO resources. We discussed some options for ancillary plans

Civil Service

- Met 4/19 to finalize the Rules updates. There will be a public hearing on May 17th (which is their regular meeting date) prior to adopting the new Rules. CS also approved a Police Sgts promotional exam for late June/July and a Police entrance exam for later this summer.

Sarah Buccigross – Finance Director

- April 2018 Income tax receipts total **\$2,070,746.42** compared to April 2017 receipts in the amount of **\$1,942,968.70**. This reflects an increase of **6.58%** or **\$127,777.72** compared to last year.
- 2018 YTD income tax receipts total **\$7,361,149.30** compared to 2017 in the amount of **\$6,967,347.62**. This reflects an increase of **5.65%** or **\$393,801.68** compared to last year.
- Refunds in the amount of **\$43,224.94** are included in the April collections.
- The net change in distribution for this month for individual, net profit and withholder collectively is: **\$267,765.11**.

No further Department Head reports this evening

LEGISLATION

ORDINANCE 45-2018 - AN ORDINANCE ESTABLISHING SALARIES, WAGES AND EMPLOYMENT DESCRIPTIONS FOR CERTAIN EMPLOYEES OF THIS CITY AND UPDATING CLASSIFICATIONS OF EMPLOYEES, TO BE KNOWN AS THE SALARY ORDINANCE; AND DECLARING AN EMERGENCY (Stands on Second Reading)

Read by S. Collins

MOTION: TO PLACE ORDINANCE 45-2018 ON THE THIRD AND FINAL READING AND DECLARING AN EMERGENCY

Moved by M. Stauffer, seconded by S. Scaffide

Upon roll call motion passed unanimously

MOTION: TO ADOPT ORDINANCE 45-2018 AS AN EMERGENCY

Moved by M. Stauffer, seconded by S. Scaffide

Upon roll call motion passed unanimously

ORDINANCE 46-2018 - AN ORDINANCE AMENDING CHAPTER 182 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG ESTABLISHING A “MUNICIPAL INCOME TAX” ORDINANCE (Stands on Second Reading)

Read by S. Collins

MOTION: TO ADOPT ORDINANCE 46-2018

Moved by M. Stauffer, seconded by B. Steele

Upon roll call motion passed unanimously

ORDINANCE 56-2018 - AN ORDINANCE ESTABLISHING CHAPTER 769 OF THE CODIFIED ORDINANCES OF THE CITY OF TWINSBURG CREATING DONATION BOX REGULATIONS

Read by S. Collins

RESOLUTION 57-2018 - A RESOLUTION RECOGNIZING THE 50TH ANNIVERSARY OF THE PASSAGE OF THE FAIR HOUSING ACT BY DECLARING APRIL AS FAIR HOUSING MONTH IN THE CITY OF TWINSBURG

Read by S. Collins

MOTION: TO ADOPT RESOLUTION 57-2018

Moved by M. Stauffer, seconded by J. McFearin

Upon roll call motion passed unanimously

UNFINISHED BUSINESS, NEW BUSINESS, MISCELLANEOUS

Mr. Barr:

- Nothing further this evening

Mr. Bellan:

- Nothing further this evening

Mrs. Stauffer:

- Nothing further this evening

Mr. Scaffide:

- Nothing further this evening

Ms. McFearin:

- Thanked the mayor and all who helped to provide the information in the Finance meeting
- Nothing further this evening

Mr. Steele

- Nothing further this evening

Mr. Furey:

- Nothing further this evening

Mayor Yates:

- Nothing further this evening

Mr. Maistros

- Nothing further this evening

Mrs. Buccigross

- Nothing further this evening

Mrs. Collins

- Nothing further this evening

ADJOURNMENT:

Motion to adjourn meeting

Moved by M. Stauffer, seconded by G. Bellan

Upon roll call motion passed unanimously

Meeting unanimously adjourned at 8:39 pm.

Attest:

Maureen Stauffer
President of Council

Shannon Collins
Clerk of Council